



# City of San Juan Bautista

*The "City of History"*

## **AGENDA**

### **CITY COUNCIL MEETING**

CITY HALL COUNCIL CHAMBERS  
311 Second Street  
San Juan Bautista, California

**TUESDAY ~ October 16, 2018**

*In compliance with the American with Disabilities Act, if you need special assistance to attend or participate in the meeting, please call the City Clerk's Office at (831) 623-4661, extension 13 at least 48 hours prior to the meeting.*

*Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the meeting and in the City Clerk's office located at City Hall, 311 Second Street, San Juan Bautista, California during normal business hours.*

#### **1. Call to Order**

**6:00 PM**

**Pledge of Allegiance  
Roll Call**

#### **2. Public Comment**

The public may address the City Council on items not on the agenda during the "Public Comment" portion of the meeting. Persons wishing to address the City Council will be limited to three (3) minutes. Because the item is not on the agenda, the City Council can take no action on the matter in this meeting. The City Council will hear all public comments and then, if they so desire, they will make comments, ask for clarifications from staff, or request the item be placed on a future agenda for further discussion and/or action.

#### **3. Consent Items**

All matters listed under the Consent Agenda may be enacted by one motion authorizing actions indicated for those items so designated. There will be no separate discussion of these items unless requested by a member of the City Council, a staff member, or a citizen.

- A. Approve Affidavit of Posting Agenda**
- B. Approve Affidavits of Posting Public Hearing Notices**
  - i. Community Facilities District (CFD)**
  - ii. Garbage Contract**
  - iii. Franklin Street Project**
- C. Approve Resolution 2018-XX for Street Closures**
  - i. Jardines Dia de los Muertos Event**
  - ii. Double Road Race**
  - iii. Williams Ltd Antiques Faire and Rib Cookoff**
  - iv. Hollister Rotary Mission 10K Run**
- D. Approve Minutes for August 21, 2018 Council Meeting**
- E. Recommendation of the Appointment of Donna Holmes to the Strategic Plan Committee**
- F. Adopt Ordinance 2018-06 Approving the Addition of Chapter 5-33, Emergency Organization and Functions to Title 5 of the SJB Municipal Code (Second Reading and Adoption)**
- G. Waive Reading of Ordinances and Resolutions on Tonight's Agenda Beyond Title**

- 4. Presentations, Informational Items and Reports**
  - A. Presentation of Proclamations:**
    - i. Honoring Ron Erickson Posthumously, Founder of Early Days at the State Historic Park in San Juan Bautista**
    - ii. Honoring 50 Years of AMBAG**
  - B. Treasurer's Report**
  - C. City Manager's Report**
  - D. Grant Report**
  - E. Monthly Construction Progress Report**
  - F. Community Development Report**
  - G. City Engineer's Report**
  - H. Reports from City Council Appointees to Regional Organizations and Committees**
  - I. Strategic Plan Committee Report**
  
- 5. Public Hearing Items**
  - A. Consider the Establishment of the Proposed Community Facilities District (CFD), the proposed rate and method of apportionment of the special taxes proposed to be levied within the CFD, and all other matters as set forth in the Resolution of Intention**
    - i. Staff Report: City Manager LaForge
    - ii. Discussion
    - iii. Open the public hearing
    - iv. Close the public hearing
    - v. Possible Action:  
Approve Resolution 2018-XX Forming and Establishing Community Facilities District No. 2018-01 and Authorizing Submittal of the Levy of Special Taxes to the Qualified Electors of the District
  
  - B. Hold an Election of the CFD and Consider a Resolution Declaring the Results of a Special Election in the Community Facilities District**
    - i. Hold Election
    - ii. Declare the Results of the Election
    - iii. Possible Action:  
Approve Resolution 2018-XX of the City Council of the City Of San Juan Bautista Acting in Its Capacity as the Legislative Body of the Community Facilities District No. 2018-01, Declaring the Results of a Special Election in Such Community Facilities District
  
  - C. Introduce an Ordinance Authorizing the Levy of a Special Tax in Community Facilities District No. 2018-01**
    - i. Staff Report: City Manager LaForge
    - ii. Discussion
    - iii. Open the public hearing
    - iv. Close the public hearing
    - v. Possible Action:  
Introduce an Ordinance authorizing the levy of a special tax in Community Facilities District No. 2018-01

**D. Consider Approval of Maximum Allowable Solid Waste Collection Rates Effective November 1, 2018 to June 30, 2019**

- i. Staff Report: City Manager LaForge
- ii. Discussion
- iii. Open the public hearing
- iv. Close the public hearing
- v. Possible Action:  
Approve Resolution 2018-XX Approving Maximum Allowable Solid Waste Collection Rates effective November 1, 2018 to June 30, 2019.

**E. Consider Action on Four Parcels Located on Franklin Street -- 10 Franklin Street (APN 002-490-002), 11 Franklin Street (APN 002-340-006 and 002-340-007) and 17 Franklin Street (APN 002-340-003)**

**i. Consider a City-initiated Zone Change from Public Facility (PF) to Mixed-Use (MU). Zone Change approval is exempt from CEQA pursuant to Article 19, Sections 15315, 15303, 15331, and 15332. Applicant: City of San Juan Bautista**

- i. Staff Report: Associate Planner Todd Kennedy
- ii. Discussion
- iii. Open the public hearing
- iv. Close the public hearing
- v. Possible Action:  
Motion to introduce an Ordinance Approving a City-Initiated Rezoning of Four Parcels Situated at 11 Franklin Street (APN 002-340-006 and 002-340-007), 17 Franklin Street (APN 002-340-003), and 10 Franklin Street (APN 002-490-002) from Public Facility (PF) District to Mixed-Use (MU) District

**ii. Consider a City-Initiated General Plan Amendment. The proposed amendment is from Public Facility (PF) to Mixed-Use (MU) and is exempt from CEQA pursuant to Article 19, Sections 15315, 15303, 15331, and 15332.**

**Applicant: City of San Juan Bautista**

- i. Staff Report: Associate Planner Todd Kennedy
- ii. Discussion
- iii. Open the public hearing
- iv. Close the public hearing
- v. Possible Action:  
Motion to approve Resolution 2018-XX Approving a City-Initiated General Plan Amendment of Four Parcels Situated at 11 Franklin Street (APN 002-340-006 and 002-340-007), 17 Franklin (APN 002-340-003), and 10 Franklin Street (APN 002-490-002) from Public Facility (PF) District to Mixed-Use (MU) District

**iii. Consider a Proposed Lot Merge for 11 Franklin Street (APN 002-340-006 and APN 002-340-007) to allow the property owner to reconstruct/restore an accessory building and make interior changes within the main building and outdoor features. The lot merge is exempt from CEQA pursuant to Article 19, Sections 15311, 15302, and 15315. Applicant: Robert and Martha Fernandez**

- i. Staff Report: Associate Planner Todd Kennedy
- ii. Discussion
- iii. Open public hearing
- iv. Close public hearing
- v. Possible Action:  
Motion to approve Resolution 2018-XX Approving a Lot Merge for 11 Franklin Street to Combine the Parcels

## **6. Action Items**

### **A. Consider Resolution Declaring the Existence of a Shelter Crisis Within the City of San Juan Bautista**

- i. Staff Report: City Manager Michael LaForge
- ii. Discussion
- iii. Public Comment
- iv. Possible Action:  
Motion to approve Resolution 2018-XX Declaring the Existence of a Shelter Crisis Within the City of San Juan Bautista, pursuant to SB 850 (Chapter 48, Statutes of 2018 and Government Code 8698.2)

### **B. Review City Purchasing Procedures and Provide Direction to Staff**

- i. Staff Report: City Engineer Patrick Dobbins
- ii. Discussion
- iii. Public Comment
- iv. Possible Action:  
Provide direction to staff.

### **C. Award of Wastewater Treatment Plant Operator Contract**

- i. Staff Report: City Engineer Patrick Dobbins
- ii. Discussion
- iii. Public Comment
- iv. Possible Action:  
Motion to approve Resolution 2018-XX Authorizing the City Manager to sign a service contract with Cypress Water Services for City Wastewater Treatment Plant Operation in the amount of \$120,890/yr. with a contingency budget of \$20,000.

### **D. Consider Extending Existing Synagro Sludge Removal Project Contract Services**

- i. Staff Report: City Engineer Patrick Dobbins
- ii. Discussion
- iii. Public Comment
- iv. Possible Action:  
Provide direction to staff.

## **7. Discussion Items**

### **A. Consider Having Two City Council Meetings Each Month – Vice Mayor Freeman**

## **8. Comments**

- A. City Council**
- B. City Manager**
- C. City Attorney**

## **9. Adjournment**