

**CITY OF SAN JUAN BAUTISTA
PLANNING COMMISSION REGULAR MEETING**

OCTOBER 2, 2018

MINUTES

1. CALL TO ORDER – Chairperson Boyd called the meeting to order at 7:50 p.m.

B. ROLL CALL **Present:** Commissioners Boyd, Medeiros, Freels,
Franco and Brewer

Staff Present: Associate Planner Kennedy
and Deputy City Clerk Paetz

2. PUBLIC COMMENT

Cara Vonk concerned with new commissioners and process to select.

3. INFORMAL PROJECT REVIEW

Nothing presented.

4. CONSENT ITEMS

A. Approve Affidavit of Posting Agenda

B. Approve Minutes for March 6, 2018 Meeting

C. Approve Minutes for May 1, 2018 Meeting

A motion was made by Commissioner Franco and seconded by Commissioner Medeiros to approve all items on the consent agenda. The motion passed unanimously, 5-0.

5. PUBLIC HEARING ITEMS

A. Consider Recommendation to the Planning Commission for a Zone Change and Major Historic Alteration on Franklin Street. APN 002-490-002, 002-340-006, 002-340-007, and 002-340-003. Applicants: Robert and Martha Fernandez

i. Consider Recommending for Approval a City-initiated Zone Change/General Plan Amendment for four parcels located on Franklin Street. (APN 002-490-002, 002-340-006, 00203400007, and 002-340-003) Proposed change from Public Facility (PF) to Mixed-Use (MU).

Associate Planner Kennedy provided a report and stated that the Historic Resources Board recommends approval. There was no public comment.

A motion was made by Commissioner Franco and seconded by Commissioner Freels to approve Resolution 2018-08 Recommending to the City Council Approval of a Zone Change and General Plan Amendment from Public Facility (Pf) to Mixed-Use (MU) for Parcels 002-340-006, 002-340-007, 002-490-002, and 002-340-003. The motion passed unanimously, 5-0.

ii. Consider Recommending for Approval a Major Historic Alteration for a property located at 11 Franklin Street – APN 002-340-006 and APN 002-340-007. Proposal is to allow the property owner to reconstruct and restore an accessory building into its original state as well as update and make interior changes within the main building and outdoor features.

Associate Planner Kennedy provided a report and stated that the Historic Resources Board recommends approval. During public comment Cara Vonk suggested requirement of a landscape plan by a landscape historian be included in the conditions of approval. Georgana Gualarte suggested consideration be given to whether it is feasible to find the original landscape plan. There was no public comment.

A motion was made by Commissioner Medeiros and seconded by Commissioner Franco to approve Resolution 2018-09 Approving a Major Historic Alteration to a Property Located at 11 Franklin Street (APN 002-340-006 and 002-340-007) with the inclusion of a landscape plan to the conditions of approval. The motion passed unanimously, 5-0.

B. Report from Planner on Current and Upcoming Projects

Associate Planner Kennedy provided a report. There was discussion.

C. Strategic Planning Committee Report

Associate Planner Kennedy provided a report. There was discussion.

7. COMMENTS & REPORTS

A. Planning Commissioners

No comments were received.

B. City Planner

No comments were received.

C. City Manager

Not present.

8. ADJOURNMENT

The meeting adjourned at 7:30 p.m.