

**CITY OF SAN JUAN BAUTISTA
REGULAR PLANNING COMMISSION MEETING
APRIL 2, 2019
MINUTES**

1. CALL TO ORDER –Chairperson Freels called the meeting to order at 7:03 P.M.

ROLL CALL Present: Chairperson Freels, Vice Chairperson Matchain,
Commissioners Brewer, Delgado and Medeiros

Staff Present: Interim City Manager Tewes, City Clerk Cent, Associate
Planner Kennedy

2. PUBLIC COMMENT

There was no public comment.

3. INFORMAL PROJECT REVIEW

Associate Planner Kennedy reported there were no projects at this time.

4. ACTION ITEMS

A. Approve Affidavit of Posting Agenda

Commissioner Brewer made a motion to approve the affidavit of posting the agenda.
Second by Commissioner Medeiros. Motion passed 5-0.

**B. Consider a Recommendation by the Historic Resources Board for a Sign
Permit for 312A Third Street. Applicant is Jeremy VanderKraats with Signs by
Van.**

There was no public comment. Commissioner Medeiros made a motion to Approve
Resolution 2019-10 Approving a Sign Review for a New Retail Business Located at
312A Third Street, San Juan Bautista, APN 022-170-001, for the larger 60" x 30" sign.
Second by Commissioner Delgado. Motion passed 5-0.

5. DISCUSSION ITEMS

A. Report from Planner on Current and Upcoming Projects

Associate Planner Kennedy reviewed his report. Commissioners asked questions on
items on the report and staff responded. Public comment was received from Cara Vonk
regarding the Housing Element Update, requesting to see the draft before it went to the
State. Commissioners continued to question staff about projects in the report.

6. COMMENTS

A. Planning Commissioners

Commissioner Brewer asked about the 500-foot recusal buffer as the map she had
received had only 300 feet marked. Staff will supply the correct map to the
Commissioners. Chairperson Freels asked about the Wastewater Treatment Plant
capacity and where the City was at the present. Chairperson Freels reported on the Arts
& Crafts Festival the previous weekend. There were no other comments received.

B. City Planner

Associate Planner Kennedy reported on a conference about CEQA he recently attended.

C. City Manager

No comments received.

7. ADJOURNMENT

The meeting was adjourned at 7:30 P.M.



Scott Freels, Chairman

ATTEST:



Laura Cent, City Clerk