

**CITY OF SAN JUAN BAUTISTA
CITY COUNCIL REGULAR MEETING
DECEMBER 18, 2018
MINUTES**

1. CALL TO ORDER – Mayor Pro Tem John Freeman called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE – Mayor Pro Tem Freeman led the pledge of allegiance.

ROLL CALL Present: Vice Mayor Freeman, Council Members Boch, Martorana and DeVries.

Staff Present: City Manager LaForge, City Attorney Mall, Deputy City Clerk Paetz, Associate Planner Kennedy, Sheriff Capt. Taylor

A MOMENT OF SILENCE FOR JIM WEST – Mayor Pro Tem Freeman requested a moment of silence for Jim West.

2. CEREMONIAL ITEMS: Swearing In of Council Members

A. Approve Resolution 2018-64 Declaring Election Results

Motion made by Council Member Boch, seconded by Council Member Martorana. Item passed unanimously, 4-0.

B. Presentation of Plaques Honoring Outgoing City Council Members Martorana, Boch and West (posthumously).

Supervisor Anthony Botelho will deliver Jim West's plaque to his daughter in Reno, NV. Council Member DeVries and Mayor Pro Tem Freeman each spoke regarding Jim West.

C. Installation of New City Council Members César Flores, Leslie Jordan and Mary Edge and New City Clerk Laura Cent.

Supervisor Anthony Botelho conducted the swearing in of new council members Jordan, Edge and Flores and City Clerk Cent.

D. Selection of New Mayor

Nomination of Council Member Flores as Mayor by Council Member Jordan, seconded by Council Member Edge. Item passed 3-2 with Council Members DeVries and Freeman voting no.

E. Selection of New Vice Mayor

Nomination of Council Member Edge as Vice Mayor by Mayor Flores and seconded by Council Member Jordan. Council Member Freeman nominated Council Member DeVries as Vice Mayor, seconded by Dan DeVries. City Attorney Mall pointed out a motion was on the floor and needed to be completed. The motion to select Council Member Edge as Vice Mayor passed 3-2 with Council Members DeVries and Freeman voting no.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Tony Boch congratulated the new City Council Members and spoke in support of naming the new park in the Rancho Vista in memory of Jim West. Mirijana Tomas spoke regarding the selection of the new Mayor. Salvera Gonzales spoke regarding the Council, personal feelings and the town. Joline Cosio spoke in favor of the park in Rancho Vista being named in memory of Jim West. She also supported naming the undeveloped Lang Street Park after Jim West.

4. CONSENT ITEMS

A. Approve Affidavit of Posting Agenda

B. Approve Minutes for the October 16, 2018 Council Meeting

C. Approve Minutes for the November 20, 2018 Council Meeting

D. Adopt Ordinance 2018-08 Amending the City Purchasing Policies

E. Approve Resolution 2018-65 Amending the City Design Guidelines by Adding Guidelines for Streetscape Design

F. Waive Reading of Ordinances and Resolutions on Tonight's Agenda Beyond Title

A motion was made by Council Member Jordan and seconded by Vice Mayor Edge to approve all items on the consent agenda. The motion passed unanimously, 5-0.

5. PRESENTATIONS, INFORMATIONAL ITEMS AND REPORTS

A. Presentation of the Fiscal Year 2018 Audit – Ryan Jolley, CPA

This item was delayed to later in the meeting when Mr. Jolley arrived.

B. Monthly Financial Statements

No report as City Treasurer Geiger was absent.

C. City Manager's Report

City Manager LaForge reviewed her report for Council. Regarding the Fire Contract City Administrative Services Manager Paetz reviewed her staff report. Bill Avera, the Hollister City Manager, spoke regarding the contract and the City's insurance requirements. There was no other public comment.

D. Sheriff's Report – Captain E. Taylor

Captain Taylor gave a PowerPoint presentation about the staffing plan for San Juan Bautista patrols. There was no public comment.

E. Monthly Construction Report

City Manager LaForge reviewed the report for Council as City Engineer Dobbins was absent. There was no public comment.

F. City Engineer's Report

City Manager LaForge reviewed the report for Council as City Engineer Dobbins was absent. There was no public comment.

G. Building and Planning Report

City Manager LaForge directed Council to the report in the packet. There was no public comment.

H. Reports from City Council Appointees to Regional Organizations and Committees

Council Members provided highlights from the meetings where they represent the City. There was no public comment.

I. Strategic Plan Committee Report

No report as the Committee did not meet in December. There were no public comments.

6. ACTION ITEMS

A. Consider Resolution 2018-66 Accepting the Fiscal Year 2018 Audit

City Manager LaForge presented her report. There was no public comment. A motion was made by Council Member Freeman and seconded by Vice Mayor Edge to approve Resolution 2018-66 accepting the San Juan Bautista Municipal Audit for Fiscal Year 2017-18. The motion passed unanimously, 5-0.

B. Consider Appointing Three New Members to the Historic Resources Board and Planning Commission

Associate Planner Kennedy and City Manager LaForge gave a report. There was discussion between Council members and staff. Council interviewed the five applicants for the three open seats on the Planning Commission. The applicants were Luis Matchain, Cherie Foletta, Darlene Boyd, Nicole Franco, Yolanda Delgado and David Medeiros. Public comment was received from Cara Vonk who spoke on Historic Resources Board qualifications and in support of Luis Matchain, Darlene Boyd and David Medeiros. David Medeiros spoke in support of staff helping Planning Commission members with architectural drawings. Paper ballots were distributed to make their three selections.

A ten-minute recess was taken at 7:33 P.M. while City Clerk Cent and Deputy City Clerk Paetz counted the ballots.

City Clerk Cent announced the results of the ballot count; four (4) X in favor of Luis Matchain, three (3) in favor of David Medeiros, two (2) in favor of Nicole Franco, two (2) in favor of Cherie Foletta, two (2) in favor of Yolanda Delgado and two (2) in favor of Darlene Boyd. Whereupon, Luis Matchain and David Medeiros were selected to two of the open seats on the Planning Commission, and a tie remained for the third open seat. Deputy City Clerk Paetz produced a second ballot with the four remaining applicants listed for Councilmembers to record their one vote (Boyd, Delgado, Foletta and Franco). The second ballot count announced by City Clerk Cent resulted in a tie between Darlene Boyd and Yolanda Delgado. Deputy City Clerk Paetz distributed sheets of paper from a tablet for council members to make their selection and break the tie for the third seat on the Planning Commission. City Clerk Cent counted the ballots and announced the results: three votes for Yolanda Delgado and two votes for Darlene Boyd. City Clerk Cent announced the three new Planning Commissioners were Luis

Matchain, David Medeiros and Yolanda Delgado.

Whereupon at this point in the meeting, Mr. Jolly arrived and gave highlights of the Fiscal Year 2018 Audit.

C. Mayor's Council Appointments for Representative to Boards and Committees

There was no public comment. Council Members volunteered to be City representatives.

D. Approve Resolution 2018-67 Changing Signature Responsibilities on City Bank Accounts

Administrative Services Manager Paetz reported the need for two new signers. Mayor Flores and Council Member Jordan volunteered. There was no public comment. Council Member Edge made a motion, second by Council Member Jordan, to approve Resolution 2018-67 Authorizing Changes to the Designated Signers on the City's Bank Accounts at Union Bank. The motion passed unanimously, 5-0.

E. Reconsider Casa Rosa Structural Changes

Associate Planner Kennedy handed out a revised staff report and reviewed it. There was discussion between members of the Council, City Attorney Mall and City Manager LaForge. Public comment had been received via email and was read by Mayor Flores: Cara Vonk wrote that changes to Casa Rosa needed Historic Resources Board review and Emily Renzel wrote in support of the repairs but thought the cost was excessive. No action was taken.

F. Adopt Ordinance 2018-09 Approving a City-Initiated Rezoning of Three Parcels Situated At 11 Franklin Street (APN 002-340-006 and 002-340-007), 17 Franklin (APN 002-340-003), from Public Facility (PF) District to Mixed-Use (MU) District

Associate Planner Kennedy reviewed his revised staff report. Public comment was received from the property owner, Robert Fernandez, explaining that merging of two of the three parcels was awaiting recording by the County. Vice Mayor Edge made a motion, second by Council Member Freeman, to adopt Ordinance 2018-09 Approving a City-Initiated Rezoning of Three Parcels Situated At 11 Franklin Street (APN 002-340-006 and 002-340-007), 17 Franklin (APN 002-340-003), from Public Facility (PF) District to Mixed-Use (MU) District. The motion passed unanimously, 5-0.

G. Consider an Ordinance Adding Chapter 5-32 "Cannabis Business Activities Tax Ordinance of the City of San Juan Bautista" to Title 5 "Public Health, Safety and Welfare" of the San Juan Bautista Municipal Code and Approval of an Exemption Under the California Environmental Quality Act

City Attorney Mall reviewed her staff report. Public comment was received from Darlene Boyd who spoke in support of a percentage of the cannabis tax revenues being used for programs for children and families. Council Member Jordan made a motion, second by Council Member Edge, to introduce an Ordinance Adding Chapter 5-32 "Cannabis Business Activities Tax to Title 5, Public Health, Safety and Welfare of the Municipal Code and Approval of an Exemption Under the California Environmental Quality Act. The motion passed unanimously, 5-0.

7. DISCUSSION ITEMS

A. Cannabis Business License and Planning Processes Set up

City Manager LaForge reviewed her staff report. During public comment, Rachel Ponce asked what recreational cannabis means.

B. Consider Service Contract for Completion of the Housing Element

City Manager LaForge reviewed the revised staff report. There was no public comment.

C. Contract with City of Hollister for Fire Protection Services

City Manager LaForge reviewed the staff report and referred to the information provided during her City Manager's Report earlier in the meeting. There was no public comment.

D. Gas Station Update on Hwy 156 and The Alameda

City Manager LaForge reviewed the staff report. There was no public comment.

E. Celebration of Life for Jim West in January 2019

City Manager LaForge reviewed her staff report regarding the event scheduled at the Library. Public comment was received from Heidi Balz that the Mission Run is the same date. Tony Boch spoke on the brass plaque and boulder, and was concerned if there was enough time before the event.

8. COMMENTS

A. City Council

Comments were made by Mayor Flores, Council Member Jordan and Council Member Edge.

B. City Manager

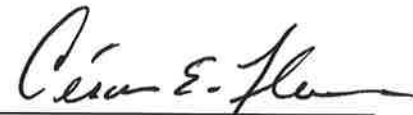
City Manager LaForge welcomed the new Council Members.

C. City Attorney

City Attorney Mall wished all Happy Holidays.

9. ADJOURNMENT

The meeting was adjourned at 8:55 p.m.



César E. Flores, Mayor

ATTEST:


Laura Cent, City Clerk