



City of San Juan Bautista

The "City of History"

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AGENDA

HISTORIC RESOURCES BOARD MEETING

CITY HALL COUNCIL CHAMBERS
311 Second Street
San Juan Bautista, California

TUESDAY ~ MAY 1, 2018

In compliance with the American with Disabilities Act, if you need special assistance to attend or participate in the meeting, please call the City Clerk's Office at (831) 623-4661, extension 13 at least 48 hours prior to the meeting.

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the meeting and City Hall at 311 Second Street, San Juan Bautista, California during normal business hours.

1. **Call to Order** **6:00 PM**
 - Pledge of Allegiance**
 - Roll Call**
2. **Selection of Chairperson and Vice Chairperson**
3. **Public Comment**
4. **Informal Project Review**

Any potential and/or future project applicant may present their project to the HRB for Informal Project Review for the purpose of gaining information as preliminary feedback only. No formal application is required and no action will be taken by the HRB on any item at this time.
5. **Consent Agenda**

All matters listed under the Consent Agenda may be enacted by one motion authorizing actions indicated for those items so designated. There will be no separate discussion of these items unless requested by a member of the HRB, a staff member, or a citizen.

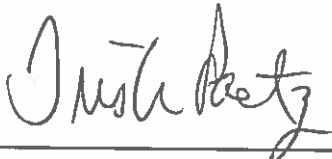
 - A. Approve Affidavit of Posting Agenda**
 - B. Approve Minutes for May 2, 2017 Meeting**
 - C. Approve Minutes for July 10, 2017 Meeting**
 - D. Approve Minutes for August 1, 2017 Meeting**
6. **Action Items**
 - A. Consider Public Structure and Residential Structure to Recognize During Preservation Month**
7. **Comments**
 - A. Historic Resources Board Members**
 - B. City Manager**
 - C. City Planning**
8. **Adjournment**

AFFIDAVIT OF POSTING

I, TRISH PAETZ, DO NOW DECLARE, UNDER THE PENALTIES OF PERJURY THAT I AM THE DEPUTY CITY CLERK IN THE CITY OF SAN JUAN BAUTISTA, AND THAT I POSTED THREE (3) TRUE COPIES OF THE ATTACHED HISTORIC RESOURCES BOARD MEETING AGENDA. I FURTHER DECLARE THAT I POSTED SAID AGENDA ON THE 26th DAY OF APRIL 2018, AND I POSTED THEM IN THE FOLLOWING LOCATIONS IN SAID CITY OF SAN JUAN BAUTISTA, COUNTY OF SAN BENITO, CALIFORNIA.

1. ON THE BULLETIN BOARD AT CITY HALL, 311 SECOND STREET.
2. ON THE BULLETIN BOARD AT THE CITY LIBRARY, 801 SECOND STREET.
3. ON THE BULLETIN BOARD AT THE ENTRANCE TO THE UNITED STATES POST OFFICE, 301 THE ALAMEDA

SIGNED AT SAN JUAN BAUTISTA, COUNTY OF SAN BENITO, CALIFORNIA, ON THE 26th DAY OF APRIL 2018.



Trish Paetz, Deputy City Clerk

**CITY OF SAN JUAN BAUTISTA
HISTORIC RESOURCES BOARD MEETING**

MAY 2, 2017

DRAFT MINUTES

**(The May 2, 2017 CMAP video recording is the
official record of the meeting.)**

1. CALL TO ORDER – Chairperson John Hopper called the meeting to order at 6:00 p.m.

B. ROLL CALL **Present:** Board Members Hopper, Franco, Boyd, and Freels

Absent: Board Member Moore (excused)

Staff Present: Community Development Director Orbach and Deputy City Clerk Paetz

2. PUBLIC COMMENT

Mandesa Snodey announced the City Council would meet on June 14 at 6:00 p.m. to discuss cannabis.

3. INFORMAL PROJECT REVIEW

Nothing was presented.

4. CONSENT AGENDA

A. Approve Affidavit of Posting Agenda

B. Approve Minutes for the February 7, 2017 Meeting

C. Approve Minutes for the March 7, 2017 Meeting

D. Approve Minutes for the April 4, 2017 Meeting

Board Member Freels pulled the minutes for the April 4, 2017 meeting to discuss.

A motion was made by Board Member Franco and seconded by Board Member Freels to Items 4A through 4C on the consent agenda. The motion passed unanimously, 5-0.

Board Member Freels asked for correction of the minutes to reflect he had recused himself during the informal review of the project at 314 Third Street.

A motion was made by Chairperson Hopper and seconded by Vice Chairperson Boyd to accept the minutes with the correction stated above. The motion passed unanimously, 5-0.

5. ACTION ITEMS

A. Consider Recommendation to the Planning Commission for a Sign Permit for Crêdo Studio at 1 Polk Street

Vice Chairperson Boyd recused herself and left the meeting as she is a Visual Artist for Crêdo.

Staff presented a report. The applicant was present. There was no public comment.

A motion was made by Board Member Franco and seconded by Chairperson Hopper to recommend approval to the Planning Commission, for a sign permit in the Historic District at 1 Polk Street for Crêdo Studio. The motion passed 4-0-0-1, with Vice Chairperson Boyd absent.

Whereupon, Vice Chairperson Boyd returned to the dais.

6. COMMENTS

A. Historic Resources Board

No comments were received

B. City Planner

No comments were received.

C. Community Development Director

No comments were received.

7. Adjournment

The meeting was adjourned at 6:16 p.m.

**CITY OF SAN JUAN BAUTISTA
HISTORIC RESOURCES BOARD MEETING**

JULY 10, 2017

DRAFT MINUTES

**(The July 10, 2017 CMAP video recording is the
official record of the meeting.)**

1. CALL TO ORDER – Vice Chairperson Darlene Boyd called the meeting to order at 6:00 p.m.

B. ROLL CALL Present: Board Members Franco, Boyd, and Moore

Absent: Board Member Hopper (excused), and Freels (excused).

Staff Present: City Attorney Mall, Community Development Director Orbach, Deputy City Clerk Paetz

2. PUBLIC COMMENT

There were no comments received.

3. INFORMAL PROJECT REVIEW

There was nothing presented.

4. ACTION ITEMS

A. Approve Affidavit of Posting Agenda

A motion was made by Board Member Franco and seconded by Board Member Moore to approve the affidavit of posting agenda. The motion passed unanimously, 3-0-0-2, with Board Members Hopper and Freels absent.

5. PUBLIC HEARING ITEMS

A. Make a Use Determination for a Proposed Business at 301 Third Street (APN 002-170-005) in the Historic District and Recommend to the Planning Commission. Applicant: Mandisa Snodey

Staff presented a report. Vice Chairperson Boyd opened the public hearing. Angela Firpo spoke against the proposed business and location. Mirjana Tomas spoke against the proposed business and location. Cara Vonk spoke in support of the proposed business and location. Rachel Ponce spoke against the proposed business and location. Elia Salinas was in support of the proposed business. Richard Larios spoke in support of the proposed business and location. Vice Chairperson Boyd closed the public hearing. The applicant was present and responded to questions.

It was the consensus of the Board to pass this item on to the Planning Commission for determination.

6. COMMENTS

A. Historic Resources Board

No comments received.

B. City Manager

No comments received.

C. Community Development Director

No comments received.

7. Adjournment

The meeting was adjourned at 6:35 p.m.

**CITY OF SAN JUAN BAUTISTA
HISTORIC RESOURCES BOARD MEETING
AUGUST 1, 2017
DRAFT MINUTES**

**(The August 1, 2017 CMAP video recording is the
official record of the meeting.)**

1. CALL TO ORDER – Chairperson John Hopper called the meeting to order
at 7:02 p.m.

B. ROLL CALL Present: Board Members Hopper, Boyd,
and Moore

Absent: Board Members Franco (excused) and Freels
(excused).

Staff Present: City Attorney Mall, Community Development
Director Orbach, Deputy City Clerk Paetz

2. PUBLIC COMMENT

There were no comments received.

3. INFORMAL PROJECT REVIEW

Ramona Hill of Credo Studio at 1 Polk Street explained that she wants to make
improvements to her business entrance and is considering installing a message board.

4. ACTION ITEMS

A. Approve Affidavit of Posting Agenda

A motion was made by Chairperson Hopper and seconded by Vice Chairperson Boyd to
approve the affidavit of posting agenda. The motion passed unanimously, 3-0-0-2, with
Board Members Franco and Freels absent.

5. PUBLIC HEARING ITEMS

**A. Consider a Conditional Use Permit (CUP 2017-61) for a Medical Clinic in the
Historic District at 301 Third Street (APN 002-170-005) and Make a
Recommendation to the Planning Commission. Applicant: Mandisa Snodey**

Staff presented a report. The applicant was present and explained the specifics on her
business and her intent. Chairperson Hopper opened the public hearing. Rachael
Ponce, Jane Merrill and Maria Madrigal spoke against this project in the historic district.
Elia Sanchez and Ramona Hill spoke in support of the project in the historic district.
Mirijana Tomas suggested the applicant make a new business plan. Jolene Cosio and
Jackie Morris spoke in support of medical marijuana use. Chairperson Hopper closed
the public hearing. A question and answer period followed among staff, the City attorney
and Commissioners.

A motion was made by Chairperson Hopper and seconded by Board Member Moore to deny a conditional use permit for a medical clinic at 301 Third Street. The motion passed unanimously, 3-0-0-2, with Board Members Freels and Franco absent.

B. Consider a Conditional Use Permit for On-Site Alcohol Sales at 106 Third Street and Make a Recommendation to the Planning Commission. Applicant: Sean Fitzharris.

Staff presented a report and expressed confusion with the use matrix under 11-02-050 of the municipal code listing “C, P” for on-site sales of alcoholic beverages in the mixed use zone, as conditional and permitted are mutually exclusive categorizations. Chairperson Hopper opened the public hearing. This was no public comment. Chairperson Hopper closed the public hearing.

A motion was made by Vice Chairperson Boyd and seconded by Board Member Moore to recommend approval to the Planning Commission to approve a conditional use permit for on-site sales of alcoholic beverages at 106 Third Street: The motion passed unanimously, 3-0-0-2, with Board Members Freels and Franco absent.

6. COMMENTS

A. Historic Resources Board

No comments received.

B. City Planner

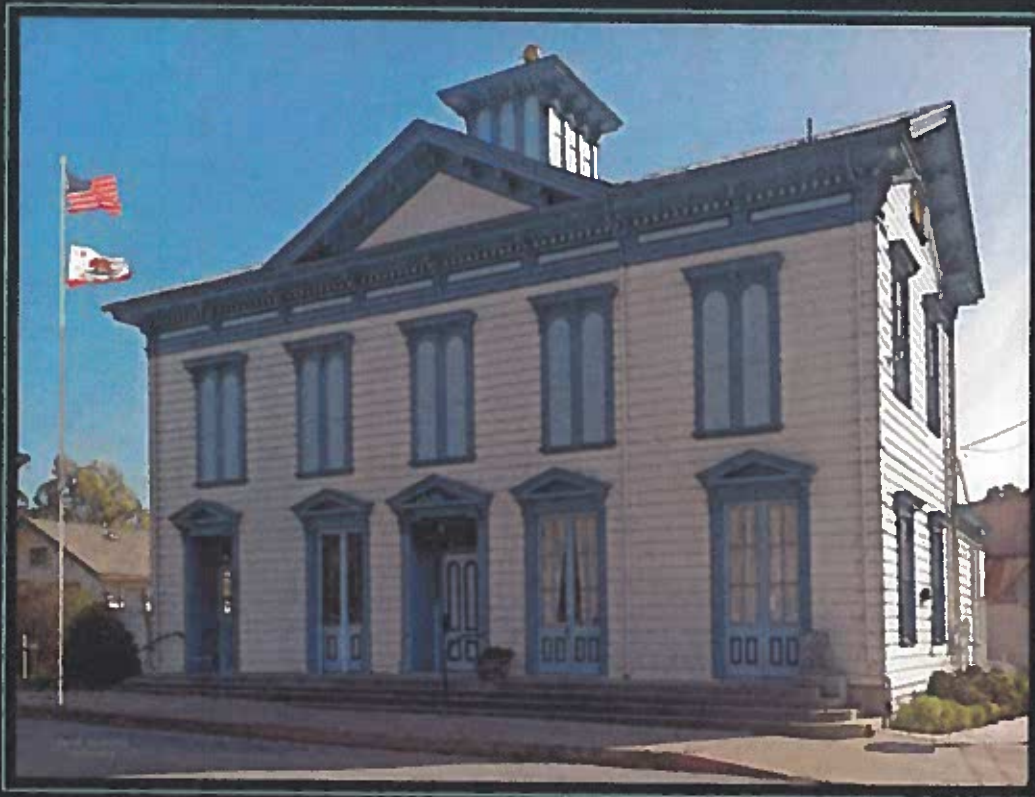
No comments received.

C. Community Development Director

No comments received.

7. Adjournment

The meeting was adjourned at 8:10 p.m.



Texas Lodge #46 F.&A.M.

National Preservation Month Recognition
Presented by the City of San Juan Bautista, CA



Casa Juan de Anza

National Preservation Month Recognition
Presented by the City of San Juan Bautista, CA