

**CITY OF SAN JUAN BAUTISTA
HISTORIC RESOURCES BOARD MEETING**

MAY 7, 2019

MINUTES

**(The May 7, 2019 CMAP video recording is the
official record of the meeting.)**

1. CALL TO ORDER – Chairperson Freels called the meeting to order at 6:00 p.m.

B. ROLL CALL - Present: Board Members Freels, Matchain, Medeiros
and Brewer

Absent: Board Member Delgado

Staff Present: Associate City Planner Kennedy, Deputy
City Clerk Paetz, Interim City Manager Tewes

2. PUBLIC COMMENT

No public comment was received.

3. INFORMAL PROJECT REVIEW

Nothing was presented.

4. CONSENT AGENDA

A. Approve Affidavit of Posting Agenda

B. Approve Minutes for September 4, 2019 Meeting

C. Approve Minutes for October 2, 2018 Meeting

D. Approve Minutes for November 13, 2018 Meeting

E. Approve Minutes for December 4, 2018 Meeting

F. Approve Minutes for April 2, 2019 Meeting

A motion was made by Board Member Medeiros and seconded by Board Member Matchain to approve all items on the consent agenda. The motion passed 4-0-0-1 with Board Member Delgado absent.

5. DISCUSSION ITEMS

**A. Further Analysis for Separating the Planning Commission from the
Historic Resources Board**

At the previous meeting Board members discussed their concerns with continuing both Planning Commission and Historic Resources Board. Their concerns included whether the Commissioners have the required skill level to be Historic Resources Board Members, attempts to avoid bureaucracy of two separate bodies reviewing projects, added work load for staff preparing for two meetings and preparing minutes, administering to another board, project applicants are not receiving input from historically qualified board. David Medeiros and Shirley Brewer were selected as members of a

subcommittee to meet and discuss the concept of separating the Planning Commission from the Historic Resources Board. Board Member Medeiros presented a report. During public comment Darlene Boyd was concerned with eligibility for grants. Georgana Gularte had the same concern. There was discussion whether to present to council at this time. It was the consensus of the Board to continue this item to the next meeting.

6. ACTION ITEMS

A. Consider Public Structure and Residential Structure to Recognize During National Historic Preservation Month (May)

Board Member Medeiros explained the process for selecting structures to honor during National Historic Preservation Month, and pointed out that selection was with the assistance of the Historic Society. During public comment, Cara Vonk approved of the selections for National Historic Preservation Month, and appreciated that those selected followed the process, that before attempting to make changes to their properties they consulted with an historical architect and Historic Preservation consultant, that they submitted plans for design review and approval by the Historic Resources Board and Planning Commission, that they engaged local craftsmen and preserved the character-defining features of a contributing structure within the City's designated Historic District.

A motion was made by Board Member Matchain and seconded by Board Member Medeiros to recommend to the Planning Commission that they recognize Georgana Gularte for renovations to the Gardetta House at 1 Second Street, and Monica and Anthony Ramirez, owners of the 18th Barrel Tasting Room at 322 Third Street for renovations to their properties. The motion passed 4-0-0-1 with Board Member Delgado absent.

7. COMMENTS

A. Historic Resources Board

No comments were received.

B. City Planner

No comments were received.

C. City Manager

No comments were received.

8. Adjournment

The meeting was adjourned at 6:42 p.m.

Scott Freels, Chairperson

ATTEST:

Trish Paetz, Deputy City Clerk