

**CITY OF SAN JUAN BAUTISTA  
HISTORIC RESOURCES BOARD MEETING**

**MARCH 6, 2018**

**MINUTES**

**(The March 6, 2018 CMAP video recording is the  
official record of the meeting.)**

**1. CALL TO ORDER** – Chairperson John Hopper called the meeting to order at 6:00 p.m.

**B. ROLL CALL**   **Present:** Board Members Hopper, Franco, Boyd, Medeiros and Freels

**Staff Present:** Acting City Manager Tewes,  
City Planner Walgren,  
Deputy City Clerk Paetz

**2. PUBLIC COMMENT**

Shawna Freels provided an update on a historic building plaques project.

**3. INFORMAL PROJECT REVIEW**

Nothing was presented.

**4. CONSENT AGENDA**

**A. Approve Affidavit of Posting Agenda**

**B. Approve Minutes for February 6, 2016 Meeting**

A motion was made by Board Member Franco and seconded by Board Member Medeiros to approve all items on the consent agenda. The motion passed unanimously, 5-0.

**5. ACTION ITEMS**

**A. Consider Sign Design Review for Southwest Roundup Studio Gallery at 106 Third Street in the Historic District and Make a Recommendation to the Planning Commission**

Board Member Scott Freels recused himself as he has a business relationship with Pat Garratt, owner of the property at 106 Third Street.

Staff presented a report. The applicant was present. The sign design was well received by all Board members. No public comment was received.

A motion was made by Board Member Franco and seconded by Board Member Boyd to recommend to the Planning Commission approval of a sign design for Southwest Roundup Studio Gallery at 106 Third Street. The motion passed unanimously, 4-0-0-1, with Board Member Freels recused.

Whereupon, Board Member Freels returned to the dais.

**B. Consider Public Structure and Residential Structure to Recognize during Preservation Month**

Board Member Franco suggested asking the Historical Society to assist with the selection of a public structure and a residential structure to recognize in May, Historic Preservation Month. Staff acknowledged receiving a written public comment from Cara Vonk suggesting consideration of the Casa de Anza and the Texas Lodge for the honor. There was no further public comment received.

A motion was made by Board Member Medeiros and seconded by Board Member Franco to ask for the assistance of the Historical Society for selection of two properties to recognize. The motion passed unanimously, 5-0.

**6. COMMENTS**

**A. Historic Resources Board**

No comments were received.

**B. City Manager**

No comments were received.

**C. Community Development Director**

James Walgren commented that election of new officers would be held at the next Board meeting.

**7. Adjournment**

The meeting was adjourned at 6:12 p.m.

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Darlene Boyd, Chairperson

ATTEST:

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Trish Paetz, Deputy City Clerk