

**CITY OF SAN JUAN BAUTISTA  
HISTORIC RESOURCES BOARD MEETING**

**JANUARY 8, 2018**

**MINUTES**

**(The January 8, 2018 CMAP video recording is the  
official record of the meeting.)**

**1. CALL TO ORDER** – Vice Chairperson Freels called the meeting to order at 6:00 p.m.

**B. ROLL CALL - Present:** Board Members Medeiros, Brewer, Matchain, Delgado and Freels

**Staff Present:** Associate City Planner Kennedy,  
City Manager LaForge and Deputy City Clerk Paetz

**2. CEREMONIAL ITEMS**

**A. Swearing in of New Historic Resources Board Members/Planning Commissioners**

City Clerk Laura Cent conducted a swearing in of new Historic Board Members Luis Matchain, Yolanda Delgado, and David Medeiros

**B. Selection of Historic Resources Board Chairperson**

Commissioner Brewer nominated Scott Freels to serve as Chairperson of the Historic Resources Board. Commissioner Medeiros seconded the nomination. Commissioners voted 5-0 to appoint Scott Freels as Chairperson of the Historic Resources Board.

**C. Selection of Historic Resources Board Vice Chairperson**

Brewer/Freels nominated Medeiros

Commissioner Brewer nominated David Medeiros to serve as Vice Chairperson of the Historic Resources Board. Board Member Freels seconded the nomination. Board Members Commissioners voted 5-0 to appoint David Medeiros as Vice Chairperson of the Planning Commission.

**3. PUBLIC COMMENT**

During public comment Cara Vonk congratulated the new board members and Jolene Cosio provided an account of the process of filling positions on the Historic Resources Board.

**4. INFORMAL PROJECT REVIEW**

Nothing was proposed.

**5. ACTION ITEMS**

**A. Approve Affidavit of Posting Agenda**

A motion was made by Board Member Brewer and seconded by Board Member Medeiros to approve the affidavit of posting agenda. The motion passed unanimously, 5-0.

**B. Consider the Placement of a Commemorative Marker at Luck Park, and Recommend to the Planning Commission. The applicant is the San Juan Bautista Historical Society.**

Associate Planner Kennedy provided a staff report. During public comment Georgana Gularte and Tony Boch spoke in support of the project. A motion was made by Board Member Brewer and seconded by Board Member Delgado to recommend to the Planning Commission placement of a commemorative marker at Luck Park. The motion passed unanimously, 5-0.

**C. Consider Proposed Awning, Signage and Decorative Paint on the Inaka Japanese Restaurant at 313 Third Street, and Recommend to the Planning Commission. The applicant is Steve Io.**

Associate City Planner Kennedy provided a staff report. The applicant was present and responded to questions. During public comment, Wanda Guibert spoke in support of the family and their restaurant. A motion was made by Board Member Medeiros and seconded by Board Member Delgado to recommend approval to the Planning Commission. The motion passed unanimously, 5-0.

**D. Consider placement of a kiosk between 313 and 319 Third Street and recommend to the Planning Commission. The applicant is Halina Kelinsmith and the Strategic Plan Committee.**

Associate City Planning Kennedy provided a staff report. The applicant, Halina Kleinsmith, was present and responded to questions from the Board. During public comment, Ann Fritch and Jolene Cosio spoke in support of the project, but were concerned with the height of the kiosk as it relates to ADA requirements. Jackie Morris Lopez had issues with using barrels, the size of the kiosk and the location.

A motion was made by Board Member Medeiros and seconded by Board Member Delgado to recommend to the Planning Commission approval of the project. The motion passed unanimously, 5-0.

**E. Consider Recommendation to the Planning Commission the La Casa Rosa Engineer and Construction Proposal, and Moving Forward with Abatement.**

Associate City Planner Kennedy provided a staff report. During public comment, Jolene Cosio was concerned with the cost of the project coming to the Planning Commission. Cara Vonk was concerned that a historic structural engineer was not being used, and with the location of the building's shutters. Tony Boch encouraged the Board to make the structure and the balcony that overhangs the City right of way safe and sound.

A motion was made by Board Member Delgado and seconded by Chairperson Freels to recommend to the Planning Commission approval of the project. The motion passed unanimously, 5-0.

**6. DISCUSSION ITEMS**

**A. Historic Resources Board Policies**

Associate Planner Kennedy provided the Board with a copy of the Historic Resources Board policies established in 2015.

**7. COMMENTS**

**A. Historic Resources Board**

Board Member Medeiros welcomed the public to come to meetings and feel free to call him with concerns.

**B. City Planner**

No comments received.

**C. City Manager**

No comments received.

**8. Adjournment**

The meeting was adjourned at 7:52 p.m.

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Scott Freels, Chairperson

ATTEST:

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Trish Paetz, Deputy City Clerk