

**CITY OF SAN JUAN BAUTISTA
PLANNING COMMISSION MEETING
FEBRUARY 5, 2013
MINUTES**

1. CALL TO ORDER – Chairman Guibert called the meeting to order at 6:22 p.m.

A. ROLL CALL Present: Commissioners Guibert, Medeiros, Franco, Gularte and Garrett

Staff Present: City Manager Grimsley and Deputy City Clerk Paetz

2. APPROVE AGENDA

The agenda was approved as presented.

3. PUBLIC COMMENT

No public comments were received.

4. CEREMONIAL ITEMS

A. Selection of Chairman and Vice Chairman

A motion was made by Commissioner Garratt and seconded by Commissioner Gularte to nominate Commissioner Franco as Chairman. The motion passed unanimously.

A motion was made by Commissioner Guibert and seconded by Commissioner Garrett to nominate Commissioner Medeiros as Vice Chairman. The motion passed unanimously.

Whereupon the gavel was passed to new Chairman Franco.

5. INFORMAL PROJECT REVIEW

No projects were submitted.

6. ACTION ITEMS

A. Approve Affidavit of Posting Agenda

B. Approve Minutes for November 13, 2012 Meeting

A motion was made by Commissioner Guibert and seconded by Commissioner Gularte to approve all items on the consent agenda. The motion passed unanimously.

7. DISCUSSION ITEMS

A. City Planner Report

City Planner Grimsley presented his report on rescinding or replacing Ordinance 2007-04, restricting franchise businesses in the City, with an ordinance that preserves and protects the character of the City without restricting large franchise businesses, small franchise retail businesses, franchise restaurant businesses and franchise visitor accommodations. A question and answer period followed where each commissioner spoke in favor of the proposal. City Manager Grimsley stated he would forward the Commissioner's approval on to the City Council. Chairman Franco opened for public comment. No comments were received.

B. Report on Sign Ordinance Progress

Commissioner Guibert reported the next meeting would be held the next day, February 6 in Council Chambers at 9:00 a.m. Commissioner Gularte encouraged the public to attend. Chairman Franco suggested submitting a letter for publication in the March issue of the Star inviting the public to the meetings. Chairman Franco opened for public comment. Chris Martorana (SJB, Resident), suggested posting the draft sign ordinance on the City's website or make it available in City Hall for public review.

8. FUTURE AGENDA ITEMS

Chairman Franco asked for a report on those provided with a permit and have not complied with their conditions of approval. As there was a request from the public to speak, Chairman Franco opened for public comment. Bob Reid (Resident, SJB) was concerned with the sign permit process and enforcement.

City Manager Grimsley stated he would be bringing back the Brewery building for review next month.

9. COMMENTS

A. Planning Commissioners: Commissioner Garratt asked for an update on the D'Ambrosio PUD. Commissioner Gularte commented that a woman who's family was raised in the Brewery and who's sister wrote a book generated a lot of discussion about the future of the Brewery. The book is titled *En Mi Viejo San Juan*.

B. City Manager/City Planner: City Manager Grimsley reported that he received a proposal to place charity bins in the City, but not on the sidewalks or streets. Chairman Franco commented that Catholic Charities and others are already collecting for the needy, but suggested this item be placed on a future meeting agenda.

10. ADJOURNMENT

A motion was made to adjourn the meeting at 7:21 p.m.

Chairman Ernest Franco

ATTEST:

Trish Paetz, Deputy City Clerk