

CITY OF SAN JUAN BAUTISTA
PLANNING COMMISSION MEETING
APRIL 3, 2012
MINUTES

1. CALL TO ORDER – Chairman Guibert called the meeting to order at 7:45 p.m.

A. ROLL CALL **Present:** Commissioners Guibert, Gularte, Franco, and Garratt

Absent: Commissioner Holmes

Staff Present: City Manager Grimsley and Deputy City Clerk Paetz

2. APPROVE AGENDA

A motion was made by Commissioner Franco and seconded by Commissioner Gularte to approve the agenda. The motion passed unanimously.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No public comments were received.

4. CONSENT AGENDA

A. Approve Affidavit of February 7, 2012 Meeting

A motion was made by Commissioner Franco and seconded by Commissioner Gularte to approve all items on the consent agenda. The motion passed unanimously.

5. ACTION ITEMS

A. Review and Develop Criteria and Policies Relating to Acknowledgement of Local Businesses and Property Owners

This item was tabled as the ad hoc committee had not met.

6. DISCUSSION ITEMS

A. Report on Sign Ordinance Progress

City Manager Grimsley provided an update. The next meeting of the sign ordinance review committee is scheduled for April 12 in the City Council Chambers.

B. Housing Element Update

City Manager Grimsley provided an update stating a draft of the housing element was sent to HCD for initial comments, and they have not responded at this point.

C. Urban Growth Boundary

City Manager Grimsley stated he is proceeding with an application to LAFCo.

D. Certified Local Government Survey

City Manager Grimsley commented it would be to the Commission's benefit if all commissioners were certified. Chairman Guibert reported on an upcoming Webinar.

E. D'Ambrosio Update

City Manager Grimsley reported he would be mailing out notices for a public hearing to neighbors of the property that live within 300 feet.

F. Harvey's Lockup Update

City Manager Grimsley reported work should begin on the handicapped returns soon.

7. FUTURE AGENDA ITEMS

Discuss how to let people know what houses are on historic register. Suggested tying it to the City water/sewer agreement, include it on the data base, it should be on the title; record it to the property.

8. COMMENTS

A. Planning Commissioners: No comments were received.

B. City Manager/City Planner: No comments were received.

9. ADJOURNMENT

A motion was made to adjourn the meeting at 7:57 p.m.