

CITY OF SAN JUAN BAUTISTA
PLANNING COMMISSION MEETING
FEBRUARY 7, 2012
MINUTES

- 1. CALL TO ORDER** – Chairman Guibert called the meeting to order at 7:16 p.m.

A. ROLL CALL **Present:** Commissioners Guibert, Gularte, Franco, Holmes, and Garratt

Staff Present: City Manager Grimsley and Deputy City Clerk Paetz

2. APPROVE AGENDA

Chairman Guibert requested Discussion Item 6E, Historic Buildings and Compliance with CEQA, be removed from the agenda.

A motion was made by Commissioner Franco and seconded by Commissioner Holmes to approve the agenda as modified. The motion passed unanimously.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No public comments were received.

4. CONSENT AGENDA

- A. Approve Affidavit of Posting Agenda**
- B. Approve Minutes of November 1, 2011 Meeting**
- C. Approve Minutes of December 6, 2011 Meeting**

A motion was made by Commissioner Holmes and seconded by Commissioner Franco to approve all items on the consent agenda. The motion passed unanimously.

5. ACTION ITEMS

A. Review and Develop Criteria and Policies Relating to Acknowledgement of Local Businesses and Property Owners

Ad Hoc Committee member Franco provided an update. Ad Hoc Committee member Gularte added that the letter needs revisions, and commented she wants to recognize someone each month.

No action was taken. This item was continued to the next meeting.

B. General Plan Urban Growth Boundary

City Manager Grimsley provided a staff report proposing areas in the City's sphere of influence where the urban growth boundary could be expanded. Chairman Guibert opened for public comment. No comments were received. A question and answer period followed.

A motion was made by Commissioner Franco and seconded by Commissioner Garrett to direct staff to proceed with environmental and LAFCo requirements for expanding the City's sphere of influence. The motion passed unanimously.

6. DISCUSSION ITEMS

A. Report on Sign Ordinance Progress

Chairman Guibert provided an update. The next meeting of the sign ordinance review committee is scheduled for February 9 in the Fire Department Training Room.

B. Housing Element Update

City Manager Grimsley provided an update stating a draft of the housing element was sent to HCD for initial comments, and they have not responded at this point.

C. Inclusionary Housing Ordinance

City Manager Grimsley stated the ordinance is ambiguous, and he would draft a new ordinance for review next month.

D. Certified Local Government Survey

City manager Grimsley commented it would be to the Commission's benefit if all commissioners were certified, and reminded commissioners of an upcoming workshop.

Chairman Guibert commented that webinars are available, and each commission is required to attend workshops.

E. Historic Buildings and Compliance with CEQA

This item was pulled from the agenda.

7. FUTURE AGENDA ITEMS

Discuss how to let people know what houses are on historic register. Suggested tying it to the City water/sewer agreement, include it on the data base, it should be on the title; record it to the property.

8. COMMENTS

A. Planning Commissioners: No comments were received.

B. City Manager/City Planner: Spoke in regards to a potential annexation that came before him and the need to investigate whether the City has the ability to provide the property with sewer and water.

9. ADJOURNMENT

A motion was made to adjourn the meeting at 7:56 p.m.