

**CITY OF SAN JUAN BAUTISTA
HISTORIC RESOURCES BOARD SPECIAL MEETING**

JUNE 12, 2012

MINUTES

**(The June 12, 2012 CMAP video recording is the
official record of the meeting.)**

- 1. CALL TO ORDER** – Chairman Georgana Gularte called the meeting to order at 6:30 p.m.

B. ROLL CALL Present: Board Members Gularte, Guibert, Franco and Garratt

Absent: Board Member Holmes

Staff Present: City Manager Grimsley and Deputy City Clerk Paetz

2. APPROVE AGENDA

The agenda was approved as presented.

3. PUBLIC COMMENT – only on items on the agenda

No public comments were received.

4. INFORMAL PROJECT REVIEW

A. 502 Third St., David Martinez/Cynthia Ponce Martinez, Replace Windows

City Manager Grimsley presented a staff report. Property owner present. Wanda quotes from DPR, requests that shutters be returned to house. A question and answer period followed. No public comment was received. It was a consensus of the Board that this would be a minor project and would not need to come to the Historic Resources Board and was referred to staff for further processing.

B. 104 The Alameda, Hipolito Cerda, Restoration and Development

An application for informal project review by the HRB was presented. Dan DeVries, attorney for property owner Hipolito Cerda, presented the project. The property owner was also present. A question and answer period followed. It was the consensus of the Board that this would be a major project and would be required to come back to the Historic Resources Board, when an application has been made with the City, for its recommendation to the Planning Commission for further action.

During public comment Richard Ponce (Resident, SJB) commented he would be available as a historic reference if needed.

5. CONSENT AGENDA

A. Approve Affidavit of Posting Agenda

B. Approve Minutes for April 3, 2012 Meeting

Chairman Gularte pulled the minutes from the consent agenda.

A motion was made by Board Member Franco and seconded by Board Member Garrett to approve Consent Agenda Item 5A. The motion passed unanimously.

Chairman Gularte asked that staff work on the wording involved with the Board's review of projects during informal project review. Whereupon, the minutes for April 3, 2012 were tabled to the next meeting.

6. FUTURE AGENDA ITEMS

City Manager Grimsley suggested discussing at the next meeting how to identify and communicate to the public the City's procedures and requirements, perhaps in the form of a letter to property owners.

7. COMMENTS

A. Historic Resources Board: Board Member Guibert commented she had visited an establishment in Watsonville that had replicated crate labels on their walls.

B. City Manager/City Planner: No comments were received.

8. ADJOURN

A motion was made to adjourn at 7:58 p.m.

Georgana Gularte, Chairman

ATTEST:

Trish Paetz, Deputy City Clerk