

CITY OF SAN JUAN BAUTISTA
CITY COUNCIL REGULAR MEETING
SEPTEMBER 17, 2013
MINUTES

1. **CALL TO ORDER** – Mayor Boch called the meeting to order at 6:00 p.m.

A. PLEDGE OF ALLEGIANCE – Mayor Boch led the pledge of allegiance.

B. ROLL CALL Present: Mayor Boch, Vice Mayor Moore, Council Members Cosio, Edge and Lund

Absent: Fire Chief Fox

Staff Present: City Manager Grimsley, City Clerk McIntyre, City Attorney Thacher, City Treasurer Geiger

2. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Wanda Guibert (Planning Commissioner and SJB Resident) announced there would be a meeting to plan the October 12 Luck Library and Museum fundraising event and barbecue. No other public comments were received.

Whereupon, Mayor Boch requested to move Agenda Item 5A, Consider Contract with Cal Poly San Luis Obispo for General Plan Update, to be heard immediately.

5A. Consider Contract with Cal Poly San Luis Obispo for General Plan Update

i. Adopt Resolution 2013-XX Amending Budget

ii. Adopt Resolution 2013-XX Accepting Contract

Council listened to a presentation by Cal Poly San Luis Obispo Professor Cornelius Nuworsoo, Ph.D., AICP, before the meeting tonight. Assistant City Planner Leal provided a staff report in the council members' packet with information regarding additional bids received for the project, a research agreement from Cal Poly Corporation with scope of work. It was staff's recommendation to approve a contract with Cal Poly for masters students to complete the general plan update and adopt a resolution allocating funds for the update. A question and answer period followed. Mayor Boch opened for public comment. No comments were received.

City Attorney Thacher advised that the motion accepting the contract state that the City Council received information on bids from private providers but they were exceptionally high, and they would be of serious strain to the City budget and, after hearing the presentation and receiving other information from Cal Poly, Council is satisfied that the City is getting a high quality general plan product from Cal Poly, and choose to go there when accepting the contract.

A motion was made by Council Member Edge and seconded by Council Member Lund to approve Resolution 2013-24 approving the transfer of reserve funds in the amount of \$36,000 into Community Development/Planning (Dept. 17), line 601 (Contractual and other Services), and adopting the amended FY 2013-2014 San Juan Bautista Municipal Budget. The motion passed unanimously.

A motion was made by Council Member Edge and seconded by Council Member Lund to approve Resolution 2013-25 approving a research agreement with Cal Poly Corporation to provide services to update the General Plan, with the necessary findings as outlined by the City Attorney. The motion passed unanimously.

3. PRESENTATIONS, INFORMATIONAL ITEMS AND REPORTS

A. Binational Health Week Proclamation

Mayor Boch presented a proclamation to the San Benito Health Foundation designating October 12-21, 2013 as Binational Health Week in the City of San Juan Bautista.

B. Wayfinding Presentation by Brenda Weatherly, Exec. Director of the Hollister Downtown Assn.

Brenda Weatherly of the Hollister Downtown Association spoke to the Council about the benefits of county-wide Wayfinding signs. The \$22,000 contract with National Signs would be split between the Cities of Hollister and San Juan Bautista, and county governments; COG, the Chamber, EDC, Business Council, and HDA.

Council Member Edge requested that Item 5B, Consider County-wide Wayfinding System and Associated Cost, be moved up for consideration immediately.

5.B. Consider County-wide Wayfinding System and Associated Cost

City Manager Grimsley explained how an unbudgeted item such as Wayfinding could be funded, using funds allocated from the Council's budget for Council Chambers Improvements. A question and answer period followed. Mayor Boch opened for public comment. No comments were received. After receiving information about Wayfinding, it was the consensus of Council that it would be in the best interest of the City to participate in a county-wide Wayfinding signage system together with the City of Hollister and county governments; COG, the Chamber, EDC, Business Council and HCD.

A motion was made by Vice Mayor Moore and seconded by Council Member Edge to accept Resolution 2013-26 approving the allocation of \$2,400 from City Council's (Department 10) capital improvement budget (line 800) to participate in a county-wide Wayfinding signage system, and adopt the amended FY 2013-2014 San Juan Bautista Municipal Budget. The motion passed unanimously.

C. Monthly Financial Statements – Treasurer's Report

City Treasurer Geiger was not present but was expected to attend the meeting later. Mayor Boch determined that Council would come back to this item once City Treasurer Geiger arrived.

B. Library Report

Council members were provided with a report in their packet. A question and answer period followed. Mayor Boch commented that the Library received new books from a grant. Mayor Boch opened for public comment. No comments were received.

C. Fire Chief's Report

City of Hollister Interim Fire Chief Mike O'Connor was present and provided a calls report and map of areas affected. A question and answer period followed. Fire Chief O'Connor commented that payroll has become better refined, he is working with City of Hollister Human Resources HR and medical providers for physicals, and trying to resolve an auto aid issue with Aromas. Mayor Boch opened for public comment. No comments were received.

D. Sheriff's Report: Monthly Activity

A representative from the Sheriff's department was not present and there was no written report in the Council packet. Mayor Boch opened for public comment. No comments were received.

E. Public Works Report

Council members received the City Manager's report in their packet. A question and answer period followed. Mayor Boch opened for public comment. No public comments were received.

F. Code Enforcement Report

Council members received the City Manager's report in their packet. A question and answer period followed. Mayor Boch opened for public comment. No comments were received.

G. City Planner Report

Assistant Planner Matt Leal provided a report. A question and answer period followed. Mayor Boch opened for public comment. No comments were received.

H. City Manager Report

City Manager Grimsley provided a written report to Council regarding the city's water system and high nitrate levels encountered in water pumped from Well No. 2. A question and answer period followed. Council Member Edge asked what would be the cost of drilling a new well, and the city manager responded, \$90K - \$100K. Mayor Boch commented that the other option of removing nitrates is not as costly. Council Member Cosio suggested looking for grants. Mayor Boch opened for public comment. No comments were received.

I. Public Meetings and Committee Reports

Council Member Cosio reported on AMBAG, Hwy 156, and a Water Resources Association meeting. Council Member Edge reported Council is invited to a LAFCo meeting next week to participate in a study session. Mayor Boch reported he and City Manager Grimsley visited Valencia's pellet softening plant, and the Water Committee will need to run some numbers and let council know in October what it will cost to run the plant. Mayor Boch also reported that during a presentation at the Neighborhood

Watch meeting, Sheriff Thompson assured residents it is okay to call 911, and the Sheriff's department is providing new staffing and there is a deputy in San Juan Bautista every day. Mayor Boch suggested water rationing in San Juan Bautista. Mayor Boch opened for public comment. No comments were received.

4. CONSENT ITEMS

- A. Approve Affidavit of Posting Agenda**
- B. Waive Reading of Ordinances and Resolutions on Tonight's Agenda Beyond Title**
- C. Approve Resolution 2013-27 for Street Closures**
- D. Approve Minutes for July 16, 2013 Regular Meeting**

City Manager Grimsley requested Item 4C be pulled from the consent agenda for discussion.

4.C. Approve Resolution 2013-27 for Street Closures

City Manager Grimsley clarified the route the event would take and there would be someone at every barricade. Council Member Lund advised keeping people off Polk Street (the route followed by the Fire Department) or they come up to a dead end.

A motion was made by Council Member Cosio and seconded by Council Member Lund to approve all items on the consent agenda after making changes to the street closure resolution. The motion passed unanimously.

5. ACTION ITEMS

A. Consider Contract with Cal Poly San Luis Obispo for General Plan Update

This item was addressed earlier in the meeting.

B. Consider County-wide Wayfinding System and Associated Cost

This item was addressed earlier in the meeting.

C. Request for Appeal by Farmers Market re: Sound System and Entertainment

Deputy City Clerk Paetz reported that staff was made aware after this item was added to the agenda that the Farmers Market would not continue in the city without a sound system and entertainment. No representatives from the farmers Market were present. No action was taken.

Whereupon City Treasurer Geiger arrived to the meeting.

3.C. Monthly Financial Statements

Members of the Council were provided with the monthly financial statements and treasurer's report in their packet. City Treasurer Geiger reviewed the Treasurer's Report with Council. A question and answer period followed. Mayor Boch opened for public comment. No comments were received.

D. Consider Proposal to Contract with HdL and Associates to Recover Sales Tax Revenues and Adopt Resolution 2013-29 Accepting the Contract

City Treasurer Geiger provided a staff report for Council in their packet. A question and answer period followed. Mayor Boch opened for public comment. City Clerk McIntyre commented on the compensation requirements of the contract.

A motion was made by Council Member Edge and seconded by Council Member Lund to make the city attorney's changes a part of the contract and to approve Resolution 2013-29 accepting the contract. The motion passed unanimously.

City Manager Grimsley explained how an unbudgeted item such as the contract with HdL could be funded, by moving \$2,400 over from Department 17-800.

A motion was made by Council Member Cosio and seconded by Council Member Edge to approve amendments to the Fiscal Year 2013-2014 budget. The motion passed unanimously.

A motion was made by Council Member Lund and seconded by Council Member Edge to approve Resolution 2013-30 Authorizing Examination of Sales, Use and Transaction Tax Records. The motion passed unanimously.

E. Consider Proposal to Increase Community Hall User Fees for Non Profits

Council Member Cosio reported that the subcommittee met with each non profit that uses the community hall and concluded that the city should deal with each non profit on an individual basis. Council Member Moore stated he would meet with the city manager to set level where non profits would be billed as their \$200 cleaning deposit decreases.

F. Accept Resignation of Georgana Gularte from the Planning Commission

Planning Commissioner Gularte rescinded her resignation as the situation with her residency was resolved.

6. COMMENTS

A. City Council Members: No comments were received.

B. City Manager: No comments were received.

C. City Attorney: No comments were received.

8. ADJOURNMENT

A motion was made to adjourn the meeting at 8:20 p.m.