

**CITY OF SAN JUAN BAUTISTA**  
**CITY COUNCIL REGULAR MEETING**  
**JUNE 18, 2013**  
**MINUTES**

1. **CALL TO ORDER** – Mayor Boch called the meeting to order at 6:00 p.m.

**A. PLEDGE OF ALLEGIANCE** – Mayor Boch led the pledge of allegiance.

**B. ROLL CALL Present:** Mayor Boch, Vice Mayor Moore, Council Members Cosio, Lund and Edge

**Staff Present:** City Manager Grimsley, City Clerk McIntyre, Assistant City Attorney Rathie, City Treasurer Geiger

**Staff Absent:** Fire Chief Fox

2. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Nothing received.

3. **PRESENTATIONS, INFORMATIONAL ITEMS AND REPORTS**

**A. Monthly Financial Statements – Treasurer’s Report**

Council Members were provided with the monthly financial statements and treasurer’s report in their packet. City Treasurer Geiger gave his Treasurer’s Report. A question and answer period followed. Mayor Boch opened for public comment. No comments were received.

**B. Library Report**

Council members were provided with a report in their packet. A question and answer period followed. Mayor Boch opened for public comment. No comments were received.

**C. Fire Chief’s Report**

Council members were provided with a report in their packets. Fire Chief Fox was not present. A question and answer period followed. Mayor Boch opened for public comment. No comments were received.

**D. Sheriff’s Report: Monthly Activity**

Deputy Brown was not present and there was no written report. A question and answer period followed. Council Member Cosio suggested that the monthly Neighborhood Watch meetings be moved to City Hall. Vice Mayor Moore suggested that the deputy’s office, currently housed in a classroom at San Juan School, be turned back over to the

school. Mayor Boch opened for public comment. Wanda Guibert (Resident, SJB) reported a burglary occurred in her neighborhood. No other comments were received.

**E. Public Works Report – City Manager Grimsley**

Council members received the City Manager’s Public Works report in their packet. A question and answer period followed. Mayor Boch opened for public comment. No public comments were received.

**F. Code Enforcement Report – City Manager Grimsley**

Council members received the City Manager’s report in their packet. A question and answer period followed. Council gave the City Manager direction to proceed with abatement at 205 The Alameda. Mayor Boch opened for public comment. No comments were received.

**G. City Planner Activity Report – City Manager Grimsley**

Council members received the City Manager’s report in their packet. A question and answer period followed. New Assistant City Planner Matt Leal was presented and answered questions regarding his qualifications. Mayor Boch opened for public comment. No public comments were received.

**H. City Manager Report – City Manager Grimsley**

Council members received the City Manager’s report in their packet. A question and answer period followed. Mayor Boch opened for public comment. No comments were received.

**I. Public Meetings and Committee Reports**

Council Member Cosio reported an independent group is conducting “fracking” meetings at the Library. Mayor Boch opened for public comment. No comments were received.

**4. CONSENT ITEMS**

**A. Approve Affidavit of Posting Agenda**

**B. Waive Reading of Ordinances and Resolutions on Tonight’s Agenda Beyond Title**

**C. Approve Minutes for March 19, 2013 Regular Meeting**

**D. Adopt Ordinance 2013-02 Adopting Rules and Regulations for Connection to City Water Services Pursuant to Section 6-4-115 of the Municipal Code**

Council Member Edge requested Item 4C, March 19, 2013 minutes for approval, be pulled from the consent agenda as he did not stay until the end of the meeting.

Mayor Boch requested Item 4D be pulled for discussion.

A motion was made by Council Member Edge and seconded by Council Member Lund to approve Items 4A and 4B on the consent agenda. The motion passed unanimously.

A motion was made by Council Member Cosio and seconded by Vice Mayor Moore to approve Item 4C on the consent agenda. The motion passed 4-0-1-0 with Council Member Edge abstaining.

**Item 4D, Adopt Ordinance 2013-02 Adopting Rules and Regulations for Connecting to City Water Services Pursuant to Section 6-4-115 of the Municipal Code**

During public comment Jerome Peters (property owner, San Juan Valley) asked for clarification regarding the pricing involved with re-connecting City water services outside the city limits. City Manager Grimsley explained his reasoning behind the cost, which he proposed decreasing to \$3,625; specifically, the property owner has terminated their vested right so they must pay to become re-invested.

A motion was made by Council Member Cosio and seconded by Council Member Edge to adopt Ordinance 2013-02 adopting rules and regulations for connecting to city water services outside the city limits pursuant to Section 6-4-115 of the Municipal Code. The motion passed unanimously.

**5. ACTION ITEMS**

**A. Public Hearing – Valle Vista LLD**

**i. Approve Resolution 2013-18 Confirming a Diagram and Assessment in Connection with Valle Vista Landscape and Lighting Maintenance Assessment District No. 1 for Fiscal Year 2013-14**

City Manager Grimsley explained that costs are low enough to lower the assessment, and council can expect costs to reduce further with the benefit of the reclaimed water project. During public comment, Wanda Guibert (Resident, SJB) spoke in support of the assessments.

A motion was made by Vice Mayor Moore and seconded by Council Member Lund to approve Resolution 2013-18 confirming a diagram and assessment in connection with Valle Vista Landscape and Lighting Maintenance Assessment District No. 1 for Fiscal Year 2013-14. The motion passed unanimously.

**ii. Approve Resolution 2013-19 Certifying Compliance with State Law With Respect to the Levying of General and Special Taxes, Assessments, and Property Related Fees and Charges**

A motion was made by Council Member Edge and seconded by Vice Mayor Moore to approve Resolution 2013-19 certifying compliance with State law with respect to the levying of general and special taxes, assessments, and property related fees and charges. The motion passed unanimously.

**B. Approve Job Description for Assistant Planner**

The proposed job description for Assistant Planner was included in Council's packets. A question and answer period followed. Mayor Boch opened for public comment.

During public comment Planning Commissioner Wanda Guibert, referring to an e-mail submitted to the Council and Planning Commissioners by Cara Vonk, suggested that the job description state that the person must have knowledge of California historic preservation principles, and further suggested the new Assistant Planner could take courses offered by the Certified Local Government. Staff and Council agreed to add "ability to learn California historic preservation principles" to the job description.

A motion was made by Council Member Cosio and seconded by Council Member Edge to approve the proposed job description for Assistant Planner with the changes suggested. The motion passed unanimously.

**C. Approve Resolution 2013-20 Authorizing Mayor to Sign Contract with the City of Hollister to Provide Fire Protection Services**

City Manager Grimsley explained changes made to the contract since Council approved it on May 23 before going to the Hollister City Council; specifically, 1) number of staffing (6), and 2) building expenses paid by City (schedule E). A question and answer period followed. Council Member Edge was concerned with the number that would be staffing the San Juan Bautista Fire Station round the clock (24/7); from prior discussions he understood it to be three but it was not listed as such anywhere in this contract. City Attorney Rathie reminded Council that contracts can not be approved unilaterally and Hollister has already approved the contract presented tonight. City Manager Grimsley stated he would confirm with fire personnel that "Fire Company" involves three persons. Mayor Boch opened for public comment. No comments were received.

A motion was made by Council Member Cosio and seconded by Council Member Edge to approve Resolution 2013-20 authorizing the mayor to sign a contract with the City of Hollister to provide fire protection services. The motion passed unanimously.

**D. Consider Resolution 2013-21 Adopting the FY2013-14 Budget**

A motion was made by Council Member Edge and seconded by Vice Mayor Moore to approve Resolution 2013-21 and adopt the FY 2013-14 budget. The motion passed unanimously.

**6. DISCUSSION ITEMS**

**A. Community Hall User Policies**

City Manager Grimsley explained in his staff report that he was concerned with wear and tear on the Community Hall by non profit organizations using it frequently each month without more than a \$200 cleaning deposit placed on the building's use. A question and answer period followed. Council directed staff to let the non profit users know that this issue will be placed on the agenda for the next meeting so Council may receive their input before making a decision.

**7. COMMENTS**

**A. City Council Members:** No comments received.

**B. City Manager:** No comments received.

**C. City Attorney:** No comments received.

**8. ADJOURNMENT**

A motion was made to adjourn the meeting at 7:55 p.m.