

CITY OF SAN JUAN BAUTISTA
CITY COUNCIL REGULAR MEETING
JANUARY 15, 2013
MINUTES

1. CALL TO ORDER – Mayor Boch called the meeting to order at 6:00 p.m.

A. PLEDGE OF ALLEGIANCE – Mayor Boch led the pledge of allegiance.

B. ROLL CALL Present: Mayor Boch, Vice Mayor Moore, Council Members Cosio, Lund and Edge, City Treasurer Geiger

Staff Present: City Manager Grimsley, City Attorney Thacher, City Clerk McIntyre, Deputy City Clerk Paetz

Staff Absent: Fire Chief John Fox

2. CEREMONIAL ITEMS

A. Installation of New City Treasurer Chuck Geiger
Chuck not present. Move this to end of meeting.

B. Presentation of Plaque Honoring Outgoing City Treasurer Colleen Johnson

Mayor Boch read the plaque recognizing Colleen Johnson for her service to the community as city treasurer since 2008. As Colleen Johnson was not present to receive the plaque, City Clerk McIntyre offered to deliver it to her.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No public comments were made.

4. PRESENTATIONS, INFORMATIONAL ITEMS AND REPORTS

A. Presentation of Fiscal year 2012 Audit – Bryant Jolley, Auditor

Ryan Jolley of Bryant L. Jolley, CPA firm presented the Fiscal Year 2012 Audit. A question and answer period followed. Council Member Cosio was concerned with the management letter and the COP page. Mr. Bryant advised that the management letter contained no special recommendations and council could expect to see the COP page in subsequent annual audits. Mayor Boch opened for public comment. No comments were received.

B. Monthly Financial Statements – Treasurer’s Report

The City Treasurer was not present but Council received the Treasurer’s Report in their packet. A question and answer period followed. Council Member Cosio was concerned with sales tax revenue not meeting budget, and the parks and recreation revenue does not appear to reflect income from the use of the community hall. Mayor Boch opened for public comment. No comments were received.

C. Library Report

Council members were provided with a report in their packet. A question and answer period followed. Mayor Boch opened for public comment. No comments were received.

D. Fire Chief’s Report

Fire Chief Fox was not present and there was no written report. Whereupon, Council Member and Volunteer Firefighter Lund commented on fire and rescue activity during the month. A question and answer period followed. Mayor Boch opened for public comment. No comments were received.

E. Sheriff’s Report: Monthly Activity

Deputy Brown was present and provided a report of crime activity in the City. A question and answer period followed. Vice Mayor Moore was concerned with enforcement of persons parking in the new bike lane on First Street.

Whereupon, a motion was made by Council Member Cosio and seconded by Council Member Lund to move Item 7A, Enforcement of Commercial Vehicles Over Three Ton Weight Limit, for discussion at this time. The motion passed unanimously.

7A. Enforcement of Commercial Vehicles Over Three Ton Weight Limit

Mayor Boch asked Deputy Brown what was being done to eliminate trucks from the vegetable packing companies near the City from driving through the City to get to the highway. Deputy Brown responded that handing out tickets hasn’t made a difference and the signs that are posted are ineffective as well. A question and answer period followed. City Manager Grimsley stated he has provided fliers to the vegetable packing companies and discussed the problem with their dispatchers. Vice Mayor Moore suggested asking the County to move their tonnage sign. Mayor Boch opened for public comment. No comments were received.

F. Public Works Report – City Manager Grimsley

Council members received the City Manager’s Public Works report in their packet. A question and answer period followed. Mayor Boch was concerned with CalTrans recent clean up of debri along the highway. Mayor Boch opened for public comment. No public comments were received.

G. Code Enforcement Report – City Manager Grimsley

Council members received the City Manager's report in their packet. A question and answer period followed. Council Member Cosio was concerned with the amount of time required by the city manager to deal with code enforcement issues and suggested bringing in a contractor to assist. The City manager agreed, on an on-call basis. Mayor Boch opened for public comment. No comments were received.

H. City Planner Activity Report – City Manager Grimsley

Council members received the City Manager's report in their packet. A question and answer period followed. Mayor Boch opened for public comment. No public comments were received.

I. City Manager Report – City Manager Grimsley

Council members received the City Manager's report in their packet. A question and answer period followed. Mayor Boch opened for public comment. No comments were received.

Whereupon newly-elected City Treasurer Chuck Geiger arrived to the meeting.

J. Public Meetings and Committee Reports

Council Member Cosio reported AMBAG has Energy Watch Program funds available for two more years, a joint powers agreement and joint training were discussed at the Fire Protection meeting, and animal control and the motorcycle rally was discussed at the Intergovernmental Committee meeting. City Manager Grimsley interjected that he would discuss with the sheriff the motorcycle rally, scheduled for July 5th and 6th (Friday and Saturday), and it would be to the local merchants and restaurant's benefit to provide some activities to keep motorcyclists in town. Vice Mayor Moore commented that Hollister Mayor Velasquez suggested a representative of our city council attend the motorcycle rally meetings. Whereupon Mayor Boch appointed Council Member Lund as representative to the Motorcycle Rally Committee. Mayor Boch opened for public comment. No comments were received.

5. CONSENT ITEMS

A. Approve Affidavit of Posting Agenda

B. Waive Reading of Ordinances and Resolutions on Tonight's Agenda Beyond Title

C. Approve Minutes for November 20, 2012 Meeting

D. Approve Resolution 2013-01 Accepting the Fiscal Year 2011-2012 Audit

Council Member Cosio asked to pull the minutes from the consent agenda.

A motion was made by Vice Mayor Moore and seconded by Council Member Lund to approve Items A, B, and D on the Consent Agenda. The motion passed unanimously.

Council Member Cosio clarified a statement she had made that appeared in the minutes. Deputy City Clerk Paetz noted the change to the minutes.

A motion was made by Council Member Cosio and seconded by Vice Mayor Moore to approve the minutes for the November 20, 2013 city council meeting with changes. The motion passed unanimously.

6. ACTION ITEMS

A. Consider Property Abatement: 301 Seventh Street

City Manager Grimsley stated the property owner is moving ahead and desired to provide her with a few more weeks to continue cleaning up. A question and answer period followed. Mayor Boch opened for public comment. No comments were received. It was the consensus of council to continue this item to the next regular meeting. No further action was taken.

B. Update on 5-Year Capital Plan

City Manager Grimsley presented an update on the 5 Year Capital Plan and reminded Council members that they would need to prioritize their top 3 to 5 projects before the next workshop. Whereupon Council set the next workshop for Wednesday, January 30 at 6:00 p.m. in Council Chambers.

C. Parking Citations/Fines

City Manager Grimsley reiterated that council recently passed a resolution adopting a new fine schedule and staff is investigating several printing companies as new ticket books will need to be printed. No action was taken.

D. Approve Resolution 2013-02 Adopting an Investment Policy

Council members received the City Manager's report in their packet. Staff addressed concerns Council had with several of the investment options presented last month. Whereupon changes were made and eight investment options are identified in the report as prohibited for City investment. Additionally, the policy states an Investment Advisory Committee will be created with the city manager, the finance director, the city treasurer and one council member. Whereupon, Mayor Boch appointed Council Member Edge to the Investment Advisory Committee. Mayor Boch opened for public comment. No comments were received.

A motion was made by Council Member Cosio and seconded by Council Member Edge to approve Resolution 2013-02 adopting an investment policy for the City of San Juan Bautista. The motion passed unanimously.

E. Introduce Ordinance Amending Sewer Classification of Small Shops With Limited Sewer Facilities

The City Manager provided an ordinance in their packets and stated the new rate will only apply to businesses that make application and schedule a site inspection to verify the limited sanitary sewer plumbing fixtures. During the site inspection,

toilets that do not meet the low flush capacity standards will be required to be replaced. Affected shop owners would recognize nearly \$50 in savings each month. A question and answer period followed. Mayor Boch opened for public comment. No public comments were received.

A motion was made by Council Member Edge and seconded by Council Member Cosio to introduce and ordinance amending sewer classification of small shops with limited sewer facilities. The motion passed unanimously.

F. Mayor’s Selection of Committee Representatives

Mayor Boch assigned council members to committees as follows:

<i>Organization</i>	<i>Primary</i>	<i>Secondary</i>	<i>Meeting Time</i>	<i>Remuneration</i>
LAFCO	Rick Edge	Tony Boch	4 th Thursday 5:15 pm	None
AMBAG	Jolene Cosio	Rick Edge	2 nd Wednesday 7:00 pm	\$50
COG	Tony Boch	Andy Moore	3 rd Thursday 2:00 pm + daytime special meetings	\$100
Water Resources Agency	Andy Moore	Robert Lund	Monthly 1 st Thursday	None
West Nile Virus (San Benito County)	Jolene Cosio	Andy Moore	Monthly 4 th Wednesday 3:15 pm	None
Integrated Waste Mgmt.- Local Task Force	Andy Moore	Tony Boch	Meets annually.	None
Monterey Bay Unified Air Pollution Control District Board (alternates between Hstr. & S.Cruz Co. cities)	Santa Cruz County		3 rd Wednesday 1:30 pm Rotating membership	\$100
Fire Protection	Andy Moore & Robert Lund	---	Monthly 1 st Thursday 1:30 pm	None
Neighborhood Watch	Robert Lund	---	Monthly	None
CMAP	Luis Candalaria	---	Monthly	None
Intergovernmental Committee	Andy Moore & Robert Lund	---	Monthly 1 st Thursday 8:30 am	None
Ad Hoc Committee for Infrastructure Project Funding	Andy Moore & Tony Boch		As needed.	None
Ad Hoc Committee for Parking Within the City	Rick Edge & Tony Boch			None
Ad Hoc Committee for Outside Services	Jolene Cosio & Tony Boch			None
Investment Advisory Committee	Rick Edge, CM, Treas., Accountant			
AdHoc Rally Committee	Robert Lund			

A question and answer period followed. Mayor Boch opened for public comment. No comments were received.

A motion was made by Council Member Cosio and seconded by Council Member Lund to approve the mayor’s selection of committee representatives for 2013. The motion passed unanimously.

G. Make Appointment to Planning Commission/Historic Resources Board

Council Member Lund announced his selection of Georgana Gularte to the Planning Commission and Historic Resources Board. A question and answer period followed. Mayor Boch opened for public comment. No comments were received.

A motion was made by Council Member Cosio and seconded by Council Member Edge to approve appointment of Georgana Gularte to the Planning Commission and Historic Resources Board. The motion passed unanimously.

H. Discussion Re Committee Activities and Approve Resolution 2013-03 Creating a Strategic Planning Committee and Appointing Members Thereto

City Attorney Thacher provided a resolution for council in their packets. A question and answer period followed. Mayor Boch opened for public comment. No comments were received.

A motion was made by Council Member Edge and seconded by Vice Mayor Moore to approve Resolution 2013-03 crating a strategic planning committee and appointing members thereto. The motion passed unanimously.

7. DISCUSSION ITEMS

A. Enforcement of Commercial Vehicles Over Three Ton Weight Limit

This item was discussed under 4E.

D. Impact Fee Analysis and Criteria. Establish “Nexus” Requirement

City Manager Grimsley provided the City Council with a staff report and updated analysis of costs to substantiate changes to the impact fees in their packets. A question and answer period followed. Mayor Boch opened for public comment. No comments were received. Mayor Boch requested the city manager to bring back his proposal in the form of a resolution for approval next month.

Whereupon City Clerk McIntyre swore in new City Treasurer Chuck Geiger and continuing Deputy City Clerk Trish Paetz.

8. SET FUTURE AGENDA ITEMS

City Clerk McIntyre provided a list of items to carry over or add to next month’s meeting agenda.

9. COMMENTS

A. City Council Members: Reminder that the Hollister Rotary 10K Run is scheduled for January 26 in San Juan.

B. City Manager: City Manager Grimsley announced there would be a reception in Monterey for Senator Bill Monning, Mark Stone, and Sam Farr, and another in Salinas for Luis Allejo.

C. City Attorney: No comments.

9. ADJOURNMENT

A motion was made to adjourn the meeting at 8:30 p.m.

Mayor Tony Boch

ATTEST:

Trish Paetz, Deputy City Clerk