

**CITY OF SAN JUAN BAUTISTA
CITY COUNCIL REGULAR MEETING
JANUARY 17, 2012
MINUTES**

1. CALL TO ORDER – Mayor Cosio called the meeting to order at 6:00 p.m.

A. PLEDGE OF ALLEGIANCE – Mayor Cosio led the pledge of allegiance.

B. ROLL CALL Present: Mayor Cosio, Vice Mayor Boch, Council Members Bilich and Moore

Absent: Council Member Edge

Staff Present: City Manager Grimsley, City Attorney Thacher, City Clerk McIntyre, City Accountant Cumming

2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No comments were received.

Council was in agreement that Item 5A, Midyear Budget Review, would be dealt with at the same time as the financial statements and treasurer's report presentation.

3. PRESENTATIONS, INFORMATIONAL ITEMS AND REPORTS

A. Monthly Financial Statements – Treasurer's Report

Council received the financial statements and Treasurer's Report in their packet. A question and answer period followed. Mayor Cosio opened for public comment. No comments were received.

Midyear Budget Review: City Accountant Wendy Cumming presented a status report of expenses relative to the fiscal year 2012 budget. A question and answer period followed. Council Member Moore suggested the Pavex debt be refinanced.

(Council Member Edge arrived to the meeting at 6:12 p.m.)

B. Code Enforcement Report

Council received the City Manager's Code Enforcement report in their packet. A question and answer period followed. Council Member Bilich commented that Franklin Street could use a street sign. Council Member Moore suggested filling of the sidewalk on Polk Street be completed as it has been open for a long period of time. Mayor Cosio opened for public comment. No public comments were received.

C. Library Report

Council was provided with a report in their packet. Mayor Cosio opened for public comment. No comments were received.

D. Fire Chief's Report

Council received the Fire Chief's report in their packet. Fire Chief Finstad updated the report stating that Brandon Winter was named Firefighter of the Year and John Paul Juarez had the most calls for 2011. Mayor Cosio opened for public comment. No public comments were received.

E. Sheriff's Report: Monthly Activity

Deputy Rich Brown was not present and there was no report in the packet. City Manager Grimsley stated he had met with Deputy Brown regarding misdemeanor versus infraction and changes to the ticket book.

F. Public Works Report – City Manager

Council received the City Manager's Public Works report in their packet. City Manager Grimsley commented that City resident and electrician Bob Cosio has volunteered his time to assist with installing a magnetic door locking system at the City's two public restrooms. A question and answer period followed. Mayor Cosio opened for public comment. No public comments were received.

G. City Planner Activity Report:

Council received the City Manager's Planner Activity report in their packet. A question and answer period followed. Mayor Cosio opened for public comment. No public comments were received

H. Report by City Manager on Infrastructure Project

Council received the City Manager's Infrastructure Project report in their packet. Mr. Grimsley provided an update commenting that he would like to meet with Wells Fargo staff in San Francisco to review options to lower the COP loan rate and move from an adjustable rate to a fixed rate. A question and answer period followed. Mayor Cosio opened for public comment. No comments were received.

I. Public Meetings and Committee Reports

Council Member Moore reported he was appointed chairman of the Water Resources Association Board. Mayor Cosio reported on AMBAG and the EV charging station installed in San Juan Bautista.

4. CONSENT ITEMS

A. Approve Affidavit of Posting Agenda

B. Waive Reading of Ordinances and Resolutions on Tonight's Agenda Beyond Title

C. Approve Minutes for November 15, 2011 Regular Meeting

D. Approve Resolution Establishing the Compensation for the Offices of City Clerk and City Treasurer

A motion was made by Vice Mayor Boch and seconded by Council Member Bilich to approve all items on the Consent Agenda. The motion passed unanimously.

5. ACTION ITEMS

A. Midyear Budget Review

This item was addressed earlier in the meeting.

B. Mayor's Selection of Committee Representatives

Mayor Cosio reported that she would like to continue with the same appointments with the exception of appointing Council Member Bilich as the alternate to the Water Resources Association Board, assign herself to the West Nile Virus committee, and appoint Council Member Edge the alternate on AMBAG. Additionally, the mayor eliminated the Revolving Loan Fund, and listed Outside Services Ad Hoc Committee (previously Ad Hoc Committee to Investigate Ways to Get City Engineer Costs Under Control) with herself and Vice Mayor Boch, and County Intergovernmental Committee with herself and Council Member Moore.

C. Consider Audit Services Contract for Next Three Years

City Manager Grimsley explained that Bryant Jolley, CPA, presented his contract for another three years of audit services, including fiscal year 2011 audit already underway.

A motion was made by Vice Mayor Boch and seconded by Council Member Edge to accept a contract with Bryant Jolley, CPA, to perform fiscal year 2011, 2012, and 2013 audits. The motion passed unanimously.

D. Consider Resolution 2012-02 Establishing Special Events Permit Fees

City Manager Grimsley explained that he had made the changes to the resolution establishing special events permit fees, as requested by Council last month. A question and answer period followed. Mayor Cosio opened for public comment. No comments received.

A motion was made by Council Member Edge and seconded by Council Member Bilich to accept approve Resolution 2012-02 establishing special events permit fees. The motion passed unanimously.

E. Introduce Ordinance (1) Amending Section 7-4-105 of the Municipal Code to Add a Legal On-Street Loading Area, and (2) Rescind Section 7-4-150 of Said Code to Remove a Parking Prohibition Related to On-Street Loading

City Manger Grimsley explained changes to the ordinance as a result of the ad hoc committee's observation that all streets in the City were mistakenly deemed "no parking" in the ordinance.

A motion was made by Council Member Bilich and seconded by Vice Mayor Boch to introduce an ordinance (1) amending section 7-4-105 of the Municipal Code to add a legal on-street loading area, and (2) rescind Section 7-4-150 of the code to remove a parking prohibition related to on-street loading. The motion passed unanimously.

F. Approve Hiring a Part-time Help, Public Works Department

City Manager Grimsley provided Council with a staff report, explaining the need for a temporary part-time public works maintenance person. A question and answer

period followed. Mayor Cosio opened for public comment. No comments were received.

A motion was made by Council Member Bilich and seconded by Council Member Edge to approve hiring of a temporary part-time public works maintenance person. The motion passed unanimously.

6. DISCUSSION ITEMS

A. General Plan Urban Growth Boundary

City Manager Grimsley provided a staff report proposing areas in the City's sphere of influence where the urban growth boundary could be expanded. A question and answer period followed. Mayor Cosio opened for public comment.

San Benito County Economic Development Council Director Nancy Martin, EDC spoke in support of the City manager's proposal to expand the City's urban growth boundary.

Council directed staff to forward this item to the Planning Commission and move forward with the proposal.

B. Pellet Plant Report

City Manager Grimsley's revised cost estimate was provided to Council, including a list of essential components of the system. He reminded Council that he and Vice Mayor Boch want to meet with the Santa Clarita Water District and visit their pellet softener plant in operation.

C. Report by Ad Hoc Committee to Investigate Ways to Get City Engineer Costs Under Control

No report was provided. This item was continued to the next meeting.

D. Housing Element Update

City Manager Grimsley reported he had been in contact with Contractor John Doughty who is completing the housing element for submission to Housing and Community Development.

E. Amend Street Fairs Ordinance, Section 5-15-235

There was discussion regarding the need to amend the ordinance. Council directed staff to bring an amended ordinance back for introduction at the next council meeting.

F. Parking Violations: Change Ordinance to Infraction from Misdemeanor

There was discussion regarding changing parking tickets from misdemeanors to infractions.

G. Strategic Planning

A staff report was provided. A question and answer period followed. Council Member Edge stated he would contact former Council Member Ed Laverone who was instrumental in organizing committee meetings in the past, for his notes and list of committee members. This item was continued to next month.

H. Roadway Overlay Rehabilitation Report

City Manager Grimsley presented a report listing priorities for street repairs in the City, utilizing \$283,000 from COG, and asked for input. A question and answer period followed. Mayor Cosio provided her priority list: 1) the gateway at The Alameda, 2) the end of Franklin Street, and 3) Second Street. Mayor Cosio opened for public comment.

Richard Ponce (SJB, Resident), commented that Franklin Street between Second and Third, needs a sidewalk. There were no other public comments.

7. SET FUTURE AGENDA ITEMS

Evaluation of City Manager.

8. COMMENTS

A. City Council Members: No comment.

B. City Manager: No comment.

C. City Attorney: No comment.

Whereupon, Council adjourned to closed session at 8:03 p.m.

9. Closed Session

A. The City Council will meet in closed session with legal counsel pursuant to subsection (c) of Section 54956.9 of the California Government Code, to discuss and decide whether to initiate litigation based on existing facts and circumstances. One case.

10. Closed Session Report

The City Attorney reported that Council had discussed the item and provided direction to the City Manager and City Attorney, and there was nothing to report.

11. ADJOURNMENT

A motion was made to adjourn the meeting at 8:22 p.m.