

City of San Juan Bautista
Planning Commission Meeting
Minutes
April 6, 2010

1. Call to Order at 6:58 p.m. by Chairman Jeff Bagley

A. Roll Call

Members Present: Jeff Bagley, Georgana Gularte, Erika Spencer, Reuben Garza and Wanda Guibert.

Staff Present: City Planner Matthew Sundt, and Deputy City Clerk Trish Paetz.

Staff Absent: Acting City Manager Steve Julian

2. Public Comment (limited to items not on the agenda)

No public comment was received.

3. Action Items

A. Approval of Affidavit of Posting Agenda

A motion was made by Commissioner Gularte and seconded by Commissioner Carpenter to approve the affidavit of posting agenda. The motion passed unanimously.

B. Approve Affidavit of Posting Public Hearing Notice

A motion was made by Commissioner Gularte and seconded by Commissioner Carpenter to approve the affidavit of posting public hearing notice. The motion passed unanimously.

C. Approve Conditional Use Permit and Sign Permit for “Bear’s Hideaway” at 402 Third Street

City Planner Sundt reviewed the staff report the Historic Resources Board earlier tonight.

During public comment Cara Vonk asked about restrictions on free standing portable signs. City Planner Sundt reported two types of free standing portable signs are addressed in the code and are subject to administrative review. Sign placement must allow for 48 inches of sidewalk to remain as a walkway.

Questions were asked of applicant Lori Wilson about her establishment.

A motion was made by Commissioner Garza and seconded by Commissioner Carpenter to approve a Resolution 2010-05 approving a Conditional Use Permit for Bear’s Hideaway at 402B Third Street, APN #002-014-006. The motion passed unanimously.

A motion was made by Commissioner Garza and seconded by Commissioner Carpenter to approve a Resolution 2010-06 approving a Sign Permit in the Historic District for

Bear's Hideaway at 402B Third Street, APN #002-014-006. The motion passed unanimously.

4. Future Agenda Items

Nothing was submitted.

5. Comments

A. Planning Commissioners

Commissioner Guibert noted there are banners at Harvey's Lock-up, the Valero gas station, and the Windmill Market.

Commissioner Carpenter noted the Valero gas station is displaying hand-made signs.

When Commissioner Guibert asked about the status of the fence on First Street, City Planner Sundt reported that Mr. Zuniga no longer lives there.

Commissioner Gularte reported the Historical Society will come before the Historic Resources Board for landscaping around the Jim Jack Cabin, as well as a proposal for the Library.

B. City Manager

Absent.

C. City Planner

City Planner Sundt updated the Commission on 1) the Windmill Market Gas Station Application will be complete in mid April; 2) Vertigo Coffee is installing landscaping; and 3) Harvey's Lock-Up: The use in the building has not met code.

The City Planner stated he would address illegal signs in the City noting signs at the Pizza Factory and various signs attached to the Land Office.

6. Adjournment

A motion to adjourn the meeting at 7:24 p.m. passed unanimously.

Jeff Bagley, Chairman

ATTEST:

Trish Paetz, Deputy City Clerk