

City of San Juan Bautista
Special Planning Commission Meeting
Minutes
November 6, 2008

1. Call to Order at 7:49 p.m. by Chairperson Reuben Garza

A. Roll Call

Members Present: Reuben Garza, Jeff Bagley, Erika Spencer and Wanda Guibert.

Members Absent: Dan McMath.

Staff Present: Matthew Sundt, City Planner, Steve Julian, City Manager; and Trish Paetz, City Clerk.

2. Public Comment (limited to items on the agenda)

Applicant Alma Paulk questioned the insurance requirement.

3. Consent Items

A. Approval of Affidavit of Posting Agenda

B. Approval of Affidavit of Posting Public Hearing

C. Approval of Minutes of September 2, 2008 Planning Commission Meeting

D. Approval of Minutes of September 9, 2008 Special Planning Commission Meeting

E. Approval of Minutes of October 7, 2008 Planning Commission Meeting

Acting City Clerk Trish Paetz asked that the October 7, 2008 meeting minutes be continued to the next meeting as they were not completed.

A motion was made by Commissioner Guibert and seconded by Commissioner Bagley to approve only Item D, the minutes of the September 9, 2008 Special Planning Commission Meeting. The motion passed 3-0-1-1 with Commissioner Spencer abstaining because she was not present for that meeting.

A motion was made by Commissioner Spencer and seconded by Commissioner Bagley to approve Items A, B and C. The motion passed unanimously.

4. Informational Items (no action required)

A. Proposed San Juan Bautista School District Bathroom Building at the San Juan School Ball Field

City Manager Julian described the proposed location at the new San Juan School ball field where the bathrooms would be located. The City will provide sewer, water, and maintenance, and the bathrooms will be available for use by tourists. Construction of the bathrooms will be provided by grant funds secured by San Benito County.

5. Public Hearing Items

A. 215 and 217 Third Street Sign Application

City Planner Sundt presented the staff report stating the proposed sign is to be installed and attached to the exterior wall of 215 Third Street. The sign is 24 ¼ inches tall and 77 ¼ inches wide and 1 ½ inches thick, and states "Natural Wonders Health Food". The sign is

approximately 14.5 square feet and will be attached to the wall with six wood screws. The sign will not be illuminated. Said sign was approved by the HRB earlier tonight.

A motion was made by Commissioner Guibert and seconded by Commissioner Bagley to approve a historic district sign permit for 215 Polk Street. The motion passed unanimously.

6. Comments

A. Planning Commissioners

No comments.

B. City Manager

No comments.

C. City Planner

No comments.

7. Adjournment

A motion to adjourn the meeting at 8:02 p.m. passed unanimously.