

City of San Juan Bautista
Historic Resources Board Meeting

Minutes

September 1, 2009

1. **Call to Order** at 6:35 p.m. by Chairman Wanda Guibert

Roll Call

Members Present: Wanda Guibert, Reuben Garza, Erika Spencer and Jeff Bagley.

Members Absent: Georgana Gularte

Staff Present: City Planner Matthew Sundt, Acting City Manager Steve Julian, and Deputy City Clerk Trish Paetz

2. **Public Comment (limited to items not on the agenda)**

Jolene Cosio reported on the recent LAFCo meeting which was as a result of a notice sent to Judi from Tara Chaffee regarding charges by Steve Julian and Rick Edge.

Richard Ponce asked why the Harvey's Lock Up issue was not on the agenda, and then asked whether there was proper noticing. City Planner Sundt responded that notices to property owners within 300 feet were notified on July 22.

3. **Informal Project Review**

Emily Renzel, property owner of the Casa de Anza at 101 Third Street, read from her letter outlining proposed changes to the stucco and landscape around the Adobe. City Planner Sundt stated he would meet with Ms. Renzel to discuss her plans to renovate.

4. **Action Items**

A. Approve Affidavit of Posting Agenda

A motion was made by Board Member Garza and seconded by Board Member Bagley to approve the affidavit of posting agenda. The motion passed 4-1-0-0 with Georgana Gularte absent.

5. **Discussion Items – No Action Required**

A. Historic Abbe buildings removed from Loayaza property at 937 First Street: How to proactively preserve our historic resources. (Educate property owners? Follow-up?)

City Planner Sundt stated City Code Enforcement visited the site and reported there was a dumpster.

Chairman Guibert sites 11.06.140 from the Historic Resources ordinance dealing with enforcement and penalties. City Planner Sundt was not clear on whether it was an historical building that was removed, and commented that he keeps limited office hours and it would be difficult to prevent events such as demolitions occurring, particularly on

weekends. Acting City Manager Julian stated he will look into it and, if necessary, follow legal proceedings.

B. Proposal to City Council to Amend Municipal Code Section 11.06.020, Historic Resource Preservation, Definitions of Major Alteration and Minor Alteration

There was discussion about minor and major alterations and it was decided to bring this item back next month.

During public comment Cara Vonk informed the Board that minor alterations should, or use to, cover maintenance and repainting using the same color. Major alterations requires Secretary of the Interior Standards and the City Planner is not qualified to make these decisions.

6. Future Agenda Items

Zeller signs.

7. Comments

A. Historic Resources Board

No comments were received.

B. City Manager

No comments were received.

C. City Planner

No comments were received.

8. Adjournment

A motion to adjourn the meeting at 7:04 p.m. passed unanimously.

Wanda Guibert, Chairman

ATTEST:

Trish Paetz, Deputy City Clerk