

**City of San Juan Bautista**  
**Historic Resources Board Meeting**  
**Minutes**  
**August 4, 2009**

1. **Call to Order** at 6:30 p.m. by Chairman Wanda Guibert

**Roll Call**

**Members Present:** Wanda Guibert, Reuben Garza, Georgana Gularte and Jeff Bagley.

**Members Absent:** Erika Spencer

**Staff Present:** Acting City Manager Steve Julian, and Deputy City Clerk Trish Paetz.

**Staff Absent:** City Planner Matthew Sundt

2. **Public Comment (limited to items not on the agenda)**

No public comment.

3. **Informal Project Review**

Chairman Guibert explains Informal Project Review process. There were no submissions.

4. **Consent Items**

**A. Approve Affidavit of Posting Agenda**

**B. Minutes for July 2009**

A motion was made by Board Member Garza and seconded by Board Member Bagley to approve only Item A on the consent agenda, and continue Item B to the next meeting.

The motion passed 4-0-0-1 with Board Member Spencer absent.

5. **Discussion Items – No Action Required**

**A. Historic Abbe buildings removed from Loayaza property at 937 First Street: How to proactively preserve our historic resources. (Educate property owners? Follow-up?)**

Chairman Guibert stated an historic building, possibly a garage, was tore down and removed from the Loayaza property at 937 First Street, and done without getting a permit. The structure was identified in the 1981 Historic Resources Inventory, but was left out of the 2006 Inventory. She asked for suggestions for how the Board could be more proactive. Board Member Gularte stating the Board needs to take a leadership role, and suggested holding a workshop educating real estate sales people about the properties in the historic register so they can inform potential buyers that they are purchasing an historic building. Acting City Manager Julian explained the process for conducting a workshop.

**B. Proposal to City Council to Amend Municipal Code Section 11.06.020, Historic Resource Preservation, Definitions of Major Alteration and Minor Alteration**

Chairman Guibert voiced her concerns with the lack of input the HRB is allowed with renovations to properties in the City, for example, the Mission Café re-stuccoing, Board Member Gularte suggested a workshop be held that would involve property owners. Acting City Manager Julian agreed that a workshop would be an appropriate means of to discuss more freely.

**6. Action Items**

**A. 27 Monterey Street – Storage facility signs, exterior color, doors. – Continued.**

**7. Future Agenda Items**

Board Member Gularte: Workshop

**8. Comments**

**A. Historic Resources Board**

Board Member Gularte commented she appreciated going over the Planning Commissioners Handbook, and suggested providing one for the Library. Chairman Guibert suggested that San Juan Bautista submit photos of their historic area to the National Trust for Historic Preservation’s “This Place Matters” campaign.

**B. City Manager**

No comments were received.

**C. City Planner**

Absent. No comments were received.

**9. Adjournment**

A motion to adjourn the meeting at 6:58 p.m. passed unanimously.

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Wanda Guibert, Chairman

ATTEST:

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Trish Paetz, Deputy City Clerk