

City of San Juan Bautista
Historic Resources Board Meeting
Minutes
January 6, 2009

1. **Call to Order** at 7:02 p.m. by Chairman Wanda Guibert

Roll Call

Members Present: Wanda Guibert, Reuben Garza, and Jeff Bagley.

Members Absent: Erika Spencer.

Staff Present: Matthew Sundt, City Planner and Trish Paetz, Deputy City Clerk.

2. **Public Comment (limited to items not on the agenda)**

Cara Vonk, in behalf of Richard Velasco, asked if there was anything that could be done about the proliferation of neon signs on business in the historic district. This prompted a discussion about the City's code relating to illuminated signs.

3. **Informal Project Review**

Nothing was presented.

4. **Action Items**

A. Approve Affidavit of Posting Agenda

A motion was made by Board Member Garza and seconded by Board Member Bagley to approve the affidavit of posting agenda. The motion passed unanimously.

5. **Informational Items**

A. Third Street Commercial Historic District National Register of Historic Places

City Planner Sundt announced that the Third Street Commercial Historic District was successfully placed on the National Register of Historic Places.

Board Member Guibert suggested that upon receipt of a formal notice, that a press release go out to the public.

B. 207 Third Street

Chairperson Guibert noted that the DPR lists this property as 209 Third Street. Discussion ensued about whether this was valid.

City Planner Sundt stated that retired contractor Pat Garratt says this property has moved substantially. Letters went on to property owner Georgina Liu months ago, and the Planner has drafted another letter that the City Manager will need to review before being sent with information about possible sources of financing. A team was formed to address the situation.

During public comment Cara Vonk stated that an historical architect should probably be included on the team in light of what is happening with renovating the Ponzini building (311 Third Street).

Board Member Bagley stated it looks like somebody dropped the ball on this since the last letter to the owner was sent in April 2008.

City Planner Sundt stated that shortly thereafter the City Manager was terminated and the Mayor put this project on hold.

Board Member Garza stated the City needs access to more than one historical architect, and this situation needs to be acted on as soon as possible.

Chairperson Guibert read from the San Juan Bautista Historic Context Report the section defining what constitutes “minor” versus “major” alterations, and stated the Ponzini building renovation was not a minor alteration.

Board Member Garza asked the City Planner what the next step will be if Georgina Liu does not respond to the letter, and the City Planner responded that the issue would go to the City Council.

Chairperson Guibert stated she would go to the next City Council meeting and recommend that they take action.

6. Future Agenda Items

A. New Board and New Chair

7. Comments

A. Historic Resources Board

Chairperson Guibert commented that she appreciates the open discussion on these issues.

B. City Manager

Not present.

C. City Planner

The City Planner stated he has been communicating with the owner of the 104 The Alameda property, and he tried to meet with Historic Architect Kent Seavy but he was not available.

Cara Vonk suggested Sheila McElroy, another historic architect with CIRCA.

8. Adjournment

A motion to adjourn the meeting at 7:59 p.m. passed unanimously.