

**City of San Juan Bautista**  
**Historic Resources Board Special Meeting**

**Minutes**

**November 6, 2008**

- 1. Call to Order** at 7:05 p.m. by Chairman Wanda Guibert

**Roll Call**

**Members Present:** Wanda Guibert, Reuben Garza, Erika Spencer and Jeff Bagley.

**Members Absent:** Dan McMath.

**Staff Present:** Matthew Sundt, City Planner; Steve Julian, City Manager and Trish Paetz, City Clerk.

- 2. Public Comment (limited to items on the agenda)**

Ron Paulk complained about the lack of code enforcement for signs, noting the size of a sign at the Basque restaurant, as well as the potential danger of fire posed by electric lights laying amongst leaves at the restaurant. In response to Chairperson Guibert's question about the status of City code enforcement City Manager Julian explained the process stating, because the City is short staffed, some things do not get the attention they deserve, and it is not that the City does not care.

Mr. Paulk went on to complain about roosters crowing and patrons of Daisy's bar urinating on his doorstep and back parking lot.

- 3. Informal Project Review**

Nothing was presented.

- 4. Consent Items**

**A. Approve Affidavit of Posting Agenda**

**B. Approval of Minutes for October 7, 2008 Historic Resources Board Meeting**

Draft minutes were presented but Acting City Clerk Trish Paetz asked that these be pulled for approval as they were incomplete.

A motion was made by Board Member Garza and seconded by Board Member Spencer to approve only the affidavit of posting. The motion passed 4-0-0-1.

- 5. Action Items**

**A. Public Hearing: Consideration of an Historic Design Review for a sign permit relevant to 215 Third Street (APN# 002-019-001), Alma Paulk dba Natural Wonders Health Food**

City Planner Sundt presented the staff report stating the proposed sign is to be installed and attached to the exterior wall of 215 Third Street. The sign is 24 ¼ inches tall and 77

¼ inches wide and 1 ½ inches thick, and states “Natural Wonders Health Food”. The sign is approximately 14.5 square feet and will be attached to the wall with six wood screws. The sign will not be illuminated.

The applicant responded to questions presented by the Board, stating the letters on the sign will be recessed and sandblasted flat. She then presented a color chart.

The Board supported the sign design, size and colors the applicant selected.

A motion was made by Board Member Garza and seconded by Board Member Bagley to recommend to the Planning Commission approval of a sign permit for 215 Polk Street. The motion passed 4-0-0-1.

## **6. Informational Items**

### **A. 318 Third Street Restoration**

City Planner Sundt provided an update of the restoration of the building at 318 Third Street.

### **B. Process for Appointing New HRB/Planning Commissioner**

Acting City Clerk Trish Paetz explained the process for appointing HRB/Planning Commission members, which was changed when the ordinance was updated.

Specifically, each city council member appoints a commissioner. The two council members that will appoint are Maggie Bilich and Rick Edge, but appointments cannot be made until after the county has certified the election and council has accepted and declared the results of the election. Traditionally appointments are made in January.

## **7. Future Agenda Items**

Nothing was suggested.

## **8. Comments**

### **A. Historic Resources Board**

Board Member Spencer suggested the Board begin recognizing, as a means of rewarding, commercial and residential owners for improvements or repairs made to their building.

Chairperson Guibert asked City Planner Sundt if he would be attending the State Historical Resources Commission Quarterly Meeting scheduled for the next day, to which he responded that he could not attend but Cynthia Toffelmier would let him know immediately the results of the San Juan Bautista Commercial Historic District was placed on the National Register of Historic Places.

### **B. City Manager**

City Manager Julian commented that he supported Board Member Spencer’s suggestion and that he wants to hire staff that could deal with code enforcement and other administrative issues.

### **C. City Planner**

The City Planner announced that CalTrans' final EIR is available for review at the Library and at City Hall on disc; and the owner of the building at 104 The Alameda wants it demolished, which would require an EIR.

**9. Adjournment**

A motion to adjourn the meeting at 7:49 p.m. passed unanimously.