

RESOLUTION NO. 2008-07

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN JUAN BAUTISTA CREATING A CITIZENS'
ADVISORY COUNCIL FOR PARKS AND RECREATION**

WHEREAS, the City of San Juan Bautista has substantial assets and investment in its parks, recreation facilities and the Community Center; and

WHEREAS, the City of San Juan Bautista wants to maintain and improve those assets and to enhance the opportunities for recreation, culture, sports, youth and senior citizen activities within the City, in keeping with sound fiscal management and community goals and priorities as may be from time-to-time established by the City Council; and

WHEREAS, the City of San Juan Bautista has recently implemented development impact fees for parks; and

WHEREAS the City Council of the City of San Juan Bautista has set aside all rental fees from the Community Center to be used for purposes related to parks and recreation; and

WHEREAS, the City Council of the City of San Juan Bautista wants to provide an opportunity for greater public input into parks and recreation programs in the City; and

WHEREAS, it has been determined by the City Council of the City of San Juan Bautista that the establishment of a Parks and Recreation Advisory Council would assist conservation of the above-referenced assets and the development of parks and recreation programs within the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of San Juan Bautista that it hereby:

- 1) Creates the Parks and Recreation Advisory Council ("PRAC") to consist of three (3) members with interest, knowledge, understanding and a commitment to the vital role of recreation and parks in the quality of life for City residents and visitors.
- 2) Directs that the members of the PARC shall be residents and registered voters of the City of San Juan Bautista and shall not be officers or management level employees of the City at the time of their appointment and continuously during their terms of office. A PARC member who has moved residence from the City shall be considered to have resigned from the PARC.

- 3) Directs that the PARC members be nominated and voted on by the City Council in regular session at a single Council meeting, unless a different procedure is approved by a majority vote of the Council. A member shall be elected to the PARC if approved by a vote of at least three (3) members of the Council.
- 4) Directs that the PARC members shall serve terms of four (4) years, at the will of the Council, with two member's initial terms expiring in the year of corresponding to that of three City Council members and one initial member's term expiring in the year corresponding to the election of two City Council members
- 5) Directs that any regular member of the PARC may be removed with good cause or without cause by a vote of at least three (3) members of the Council and such action shall be final and not subject to review.
- 6) Directs that no member of the PARC may participate in any matter coming before the PARC where the member has a financial interest in the outcome of the matter.
- 7) Directs that there shall be no compensation paid to members of the PARC.
- 8) Directs that PARC meetings be regularly scheduled and publicly noticed as required by law to meet the second week of May each year and the second week of December each year with special meetings to be scheduled as needed. A quorum shall be required to convene a meeting of the PARC. A quorum shall consist of a simple majority of the members. Minutes shall be kept and a record of votes taken shall be kept as part of the minutes. All PARC meetings shall be open to the public.
- 9) Directs that the members of the PARC shall have the following duties: (a) review proposals and make recommendations concerning the priorities for the parks and recreation system; (b) provide advice to the City Council on parks development, park maintenance, recreation programs, Community Center and special event policies; and (c) Perform fact-finding tasks as directed by the City Council.
- 10) Directs that City staff provide support for the PARC in setting meetings and training members on the Brown Act and other necessary issues.
- 11) Directs that the PARC select one of its members to be the Chairperson to conduct its meetings and one member to be Vice Chairperson to act in the absence of the Chairperson.
- 12) Directs that the PARC review all applications for special events within the City prior to those applications going forward to the City Council for any necessary City Council approvals beginning with applications received 60 days after the initial appointment of the members of the PARC. Such review shall include, but is not necessarily limited to, the application's conformity with City Ordinances in effect at the time of the application and the event's capacity to enhance and highlight the best aspects of the City of San Juan Bautista.

13) Directs that staff put an item on the next regular agenda for the City Council to appoint the initial members of the PARC.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of San Juan Bautista duly held on the 18th day of March 2008, by the following vote:

Ayes: Dias, Edge, Hill, Laverone, Paradice

Noes: None

Absent: None

Abstain: None

George Dias III, Mayor

ATTEST:

Trish Paetz, Acting City Clerk