

REMIT TO:**CITY OF SAN JUAN BAUTISTA**

311 SECOND STREET/P.O. BOX 1420

SAN JUAN BAUTISTA, CA 95045

TELEPHONE 831-623-4661

Address Correction Requested:

MASTERCARD / VISA PAYMENT AUTHORIZATION:I, _____, authorize the City of San Juan Bautista to charge my Discover MasterCard Visa # _____, Expiration (MM/YY) _____ 3-digit code(on back of card) _____

for payment on my City of San Juan Bautista utility bill in the amount of \$ _____.

Signature _____ **Date** _____ **Telephone** _____***** Effective immediately: There will be a charge of 4% of the total fee for all credit card/debit card used to pay your Utility Bill. Resolution 2007-41 Example: Utility Bill \$95.60 using a credit card/Debit Card add 4% \$3.82 = \$99.42 Total amount due.**

EXPLANATION OF CHARGES: Water readings and the amount of water used are shown in 1,000's of gallons or cubic feet depending on the meter in place (Example: 17.0 - 17,000 gallons)

UTILITY SERVICES AND CHARGES

Ordinance 2007-11, effective April 19, 2007, allows for annual increases to water and sewer services over three years and subsequent annual adjustments according to the CPI.

Description	Monthly Water Service Charge	Monthly Consumption Rate (per 1000 gallon = 1 unit)	Customer Classification	Monthly Sewer Rates		
Inside City Limits	\$45.04		Residential	\$72.06		
	0-3000 gallons	\$1.88	Commercial	\$72.05		
	3001-8000 gallons	\$4.69			Standard Strength	\$7.80 / 1000 gallons
	8001+ gallons	\$6.25			Moderate Strength	\$11.69 / 1000 gallons
Outside City Limits	\$54.81		High Strength	\$15.59/ 1000 gallons		
			Septage	\$38.98 / 1000 gallons		
	0-3000 gallons	\$1.88				
	3001-8000 gallons	\$4.69				
	8001+ gallons	\$6.25				

DEPOSITS*:

Water only customer \$120

Water & Sewer Customer \$230

Fire Hydrant \$500

*Water and sewer deposits are charged to ALL new customers, twice the estimated amount of the average monthly billing. Refundable as credit to account after three years of good payment history.

DELINQUENT ACCOUNT PENALTY:

Late fee 10% basic penalty, PLUS a 0.5% continuing penalty for unpaid balance

MISCELLANEOUS FEES:

Call-out Fee, no notice \$35

Charged when City staff is called out to turn water on or off at the meter with less than 48 hours notice.

Call-out Fee, after normal hours \$75

Charged when City staff is called out to turn water on or off after normal working hours.

Reconnection Fee \$25

Charged when water service is shut-off for non-payment. Must be paid before water service is re-started. Fee is for service during normal working hours. If called out to turn services back on after normal working hours, the \$75 call-out fee will also apply.

Returned Check Fee (NSF) \$25

Charged when a payment is returned by bank as uncollected for ANY reason.

Administrative Collection Fee \$20

Charged when a shut-off notice or door hanger delivery is processed on a past due account.

Property Lien Filing Fee \$45

Charged when the City files a lien for a balance due on a delinquent account.

PAYMENT POLICY: Payment is due upon receipt. All bills are due on it due date by 5:00 PM. This bill becomes delinquent on the 20th day after the bill date. Delinquent accounts are subject to a collection charge of 10 percent per month of the balance due until said balance is paid in full.Make Checks payable to: **CITY OF SAN JUAN BAUTISTA (be sure to print Driver's license on checks)**Mail or bring payments to: **CITY HALL, CITY OF SAN JUAN BAUTISTA****P.O. BOX 1420 / 311 SECOND STREET****SAN JUAN BAUTISTA, CA 95045**

Office Hours: Monday - Friday, 9:00 a.m. to 1:00 p.m.

After hours bill drop slot (grey free standing box) located at right of the front door of City Hall.

Water-saving information available for FREE at City Hall or call 831-637-4378